

LAKE KIOWA SPECIAL UTILITY DISTRICT
133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

REGULAR MEETING OF BOARD OF DIRECTORS

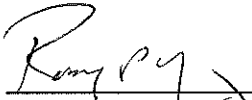
DATE: Wednesday, December 12, 2012
TIME: 9:00 a.m.
PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** President Jess Maxwell called the meeting to order at 9:00 a.m. Staff members present: All Directors were present. General Manager Ronny Young and Attorney James Wilson were also present.
2. **Approval of minutes of November 19, 2012 meeting:** Vice President Thies made a motion to accept the November Minutes as published with changes and Director Richey seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** There were no public comments.
4. **General Manager's report re: review of financial documents; water system maintenance and status; and recommendations for system:** Manager Young said water meters have been being physically read during the past month, meter change outs made when needed, and that the wells and pumps have been winterized. He said the new billing software is being used and that letters will soon go out to customers informing them of the options of viewing their accounts online and paying online. He also said there were no recent main breaks but a couple of service line breaks.
5. **Approval of monthly financial report(s) and payment of bills:** Manager Young reviewed the financial statements. Vice President Thies made a motion to accept the financial statements and pay all bills and the motion was seconded by Director Anselmi and all approved.
6. *** Receive reports from the following Committees:**
 - a. **Human Resource Committee:**

President Maxwell reported that the committee met on December 6, 2012 and described some of the items discussed. * A copy of committee minutes attached.
 - b. **Budget / Rates:** No Report

- c. **Long Range Planning / Conservation: No Report**
7. **Old Business:**
- a. **Consideration and possible action requesting bids on fixed base water meter reading system:** Manager Young stated he was getting a quote on a third antenna and this information was needed before we could get a firm set of bids.
 - b. **Presentation consideration and possible action on Capital Improvement Program project:** Manager Young said he had received outlines on the cost of Line Replacement and that he has submitted updated cost for boring to Engineers regarding rocky areas, etc.
8. **New Business:**
- a. **Consideration and possible action on adoption of Human Resource Committee recommendations:**
Vice President Thies made a motion to adopt the Human Resource Committee's recommendations as presented and attached. Items included Ronny's Salary, current objectives and objectives for 2013, employee Christmas bonuses. Director White seconded the motion and all were in approval.
 - a. **Update of recent activities of North Texas Groundwater Conservation District:** Ronny stated the following highlights from the December meeting. The district has received more income from water use than was budgeted. They also have kept expenses below budget. A public hearing to adopt changes to the Temporary Rules was set for January 15, 2013. That meeting will be held in Denton County at the Denton City hall.
9. **Future agenda items:** Employment Retirement (TCDRS), Fixed based meter reading system, Capital Improvement Project and updating of Policies.
10. **Adjourn:** Motion was made by Director White to adjourn at 9:50 a.m. and it was seconded by Vice President Thies and all approved.



Ronny P. Young - Deputy Secretary