

LAKE KIOWA SPECIAL UTILITY DISTRICT
133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, June 12, 2013

TIME: 9:00 a.m.

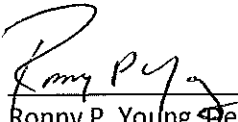
PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** President Jess Maxwell called the meeting to order at 9:00 a.m. All Directors were present. Staff members present: General Manager Ronny Young and Attorney James Wilson were present.
2. **Review and approval of minutes:** May 15th, 2013 Special Called board meeting. Director Bill Richey made a motion to accept the May minutes as published and Vice President Jack Thies seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** There were no public comments.
4. **New Business:**
 - (a) **Administer Oath of Office to newly elected/appointed Directors:** Manager Ronny Young administered Oath of Office to Vice President Jack Thies and Directors Bill Richey and Bob Bergbower.
 - (b) **Election of Officers for Lake Kiowa Special Utility District Board of Directors:** Director Bill White made a motion for the Officers to remain in their current positions and Director John Anselmi seconded the motion and all approved.
 - (c) **Consideration and possible action regarding approval of Lake Kiowa Special Utility District Personnel Policies:** Director Bill White made a motion to table approval of Personnel Policies and Director John Anselmi seconded the motion and all approved.
 - (d) **Consideration and possible action for disposition of Kubota tractor and appurtenances and purchase of larger tractor with front loader and brush hog mower:** After considerable discussion, Director Bill White made a motion to purchase a Kioti tractor from S&W tractor, Inc., John Anselmi seconded the motion, and all approved.

- (e) **Consideration and possible action regarding approval of purchase of Boring Machine to make road bores:** Manager Ronny Young stated that he would check on different models versus prices before the next board meeting. No action taken.
 - (f) **Consideration and possible action regarding selection of accounting firm for 2012/2013 Annual Audit:** Manager Ronny Young stated that he had received an engagement letter from the firm of Schalk and Smith and that their cost to do the Audit would be \$5,450.00. Vice President Jack Thies made a motion to accept the firm of Schalk and Smith to do the annual audit, Director Bill White seconded the motion and all approved unanimously.
5. **Committee reports:**
- (a) **Human Resources (HR) Committee:** No Report
 - (b) **Budget and Rates Committee:** No Report, but Vice President Thies stated he would have the report ready by the next meeting.
 - (c) **Long-range Planning and Conservation Committee:** Manager Ronny Young stated that the Drought Contingency Plan is in effect and that usage during the year has remained at a steady level. He also stated that he would meet with the attorneys later this week concerning the selling of bonds to begin our Capital Improvement Project.
6. **Old Business:**
- (a) **Consideration and possible action to approve capital improvement plans or projects and financing:** Director Bill White made a motion to table the item and Vice President Jack Thies seconded the motion and all approved unanimously.
7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Ronny Young went over the financial statements and stated there was one new meter installed during the month of May and nine new taps for the past year. Manager Young reported there was one main break and one road bore during the month. He also stated that the new SCADA system will be installed within about two weeks and that he was still working on a contract with the bank. Manager Young stated that he will be attending the North Texas Groundwater Conservation District meeting next week and that he is still serving as the NTGCD representative on the Greater Texoma Utility Authority General Manager search committee.
8. **Review and approval of monthly financial report(s) and payment of bills:** A motion was made by Vice President Thies, seconded by Director White, to approve the monthly financial report and payment of bills as presented. A vote was taken and the motion passed unanimously.
9. **Future agenda items:** (a) Approval of capital improvement plans or projects and financing and (b) Approval of Lake Kiowa Special Utility District Personnel Policies.

10. **Adjourn:** Motion was made by Director Bob Bergbower to adjourn at 10:10 a.m. and it was seconded by Director Bill Richey and all approved.

By: 
Ronny P. Young, Deputy Secretary