

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday April 8, 2015 TIME:

9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Maxwell at 9:01am. All Directors were present with the exception of Director Richey. General Manager Young was also present.
2. **Review and approval of minutes: March 11, 2015 regular board meeting:** Director White made a motion to accept the March 11, 2015 minutes as published and Secretary Anselmi seconded the motion and all were in favor except Treasurer Dressel who was absent and abstained.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. **New Business:**
 - (a) **Discussion and possible action concerning adoption of Ordinance 2015-002 Appendix B concerning water rate adjustments:** General Manager Young presented the Directors with Ordinance 2015-002 and the Appendix B which contains Water Rates to be adopted. After some discussion Vice President Thies made a motion to adopt Ordinance 2015-002 and Appendix B. Director Bergbower seconded the motion and all were in favor. Manager Young stated that a letter would be mailed to the LKSUD customers as required by our Rate Order.
 - (b) **Discussion and possible action regarding HR Committee recommendation for Management objectives:** President Maxwell outlined the HR Committee's Management Objectives and Goals for the General Manager for 2015. After some discussion Vice President Thies made a motion to accept the Committee's recommendations as presented. Director Bergbower seconded the motion and all were in favor.
 - (c) **Discussion and possible action authorizing purchase of vehicle per asset replacement program:** General Manager Young asked for authorization to purchase a vehicle to replace the currently owned 2012 Ford F150. He presented quotes from different dealer's fleet prices. The low quote was from Holiday Fleet Service of Whitesboro. Director White made a motion to purchase the new vehicle from Holiday Fleet. Treasurer Dressel seconded the motion and all were in favor.
 - (d) **Discussion and update on Well #4 repairs:** General Manager Young updated the Directors on the required repairs of the #4 well motor. The motor suffered electrical damage on March 17th and

was put back on line by the 20th. A claim for mechanical breakdown was file with the insurance company.

5. Old Business:

- (a) **Update on fixed base meter reading system upgrade(s):** General Manager Young stated that the initial fifty meters were installed and read for the first time at the end of March. The next shipment of meters arrived yesterday and installation will begin soon on meters that are having transmission problems.
- (b) **Discussion and update on Waterline replacement / tank program:** Work should soon begin on the new tank and the attorney has completed the request for an easement to be presented to the LKPOA for approval to bring the line from the new tank to the existing distribution line. He also informed the Directors that the original low bidder for the Waterline project was unable to get the project bonded. The seconded low bidder Pittard Construction has been awarded the bid and they have been given ten days to get the project bonded and return a signed contract.

6. Committee reports:

- (a) **Human Resources (HR) Committee: None**
- (b) **Budget and Rates Committee: Information for Item #4a.**
- (c) **Long-range Planning and Conservation Committee: None**

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young reviewed the financial information with the Directors answering several questions. He stated that everything seemed to be progressing well. The North Texas Ground Water District meeting is scheduled to be held next Tuesday.

8. **Review and accept monthly financial report(s) and approve payment of bills:** General Manager Young briefed the Directors on the bills provided. Director Bergbower made a motion to accept the monthly financial reports and approve the payment of the bills. Treasurer Dressel seconded the motion and all were in favor.

9. **Discussion on future agenda items:** Election results, Fixed based meter reading system, waterline replacement and tank erection.

10. **Adjourn:** Motion to adjourn was made by Vice president Thies at 10:22 am and it was seconded by Director Bergbower and all approved.

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary