

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday November 12, 2014

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Maxwell at 9:02 am. All Directors were present along with General Manager Young.
2. **Review and approval of minutes October 22, 2014 regular board meeting:** Vice President Thies made a motion to accept the minutes as prepared and Secretary Anselmi seconded the motion and all were in favor
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Discussion and possible action on approval of employee increase in TCDRS rate:** Vice President Thies made a motion to allow the employees to increase the percentage made to the TCDRS retirement program from 5% to 7% beginning January 1, 2015. Director White seconded the motion and all approved.
 - (b) **Discussion and possible action on requesting easement from LKPOA to the west of and across the current Driving range area:** General Manager Young explained to the board the need to request an easement from the LKPOA for a water line from the new elevated storage tank to be constructed to the existing distribution system along the driving range location. He told them that our attorney is working on the easement and that he would submit it to the LKPOA for approval. Director Bergbower made a motion to table the item and Vice President Thies seconded the motion. All were in favor.
5. Old Business:

- (a) **Discussion and possible action on approval of 2013/2014 annual audit report:** Manager Young presented the Board with the 2013/2014 annual audit report. The manager along with Treasurer Dressel answered question from the board. It was decided that it was a good representation of our financial position. Treasurer Dressel made a motion to accept the audit report for fiscal year 2013/2014 and the motion was seconded by Director Bergbower and all were in favor.
- (b) **Update on purchase of new utility service truck:** Manager Young updated the Directors on the purchase of a one ton ford truck from Holiday Fleet Company. The current half ton vehicle will be traded and we should be receiving the new vehicle in a couple of months.
- (c) **Update on fixed base meter reading system bidding process:** Manager Young gave the Directors and update on what has been completed and what is ongoing with the fixed base meter reading system. He hopes to be ready to go out for bid in December.
- (d) **Discussion and update on Waterline replacement / tank program:** Manager Young told the Directors that Cobb Fendley engineers has completed the approval process for the elevated tank and that the tank bids should be going out in a couple of weeks. He also told them that the final item needed for submittal of stage one of the water line replace program has been acquired and forwarded to TWDB (Texas Water Development Board).

6. Committee reports:

- (a) **Human Resources (HR) Committee:** A meeting is to be held in the first week of December.
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young stated that everything is back to normal with the water system. He explained that while the ground storage tank located below the dam was not in service that the well pump at the #4 station located behind the fire department stop operating. This left us with only the original well and pump station in operation. He expressed his thanks for all who helped in getting out the information and for the cooperation of stopping outside watering during that time. The well pump has been replaced and is back in service and the pumps have now been re-attached to the new ground storage tank below the dam and everything is back online. Our new vacuum excavator has been used several times now to repair main and service line breaks. It has made the repairs safer and faster. The clean up around the leaks has been made easier using the new excavator and properties are able to be restored better. Manager Young then went through the financial statements with the board answering any questions.

8. **Review and accept monthly financial report(s) and approve payment of bills:** Director Bergbower made a motion to accept the financial reports as presented and approve the payment of bills. The motion was seconded by Vice President Thies and all were in favor.
9. **Discussion on future agenda items:** HR report, waterline replacement update, fixed base meter reading bid, elevated water tank bids.
10. **Adjourn:** A motion to adjourn was made by Vice President Thies and seconded by Director White and all were in favor.

Ronny P. Young

Ronny P. Young
Deputy Secretary