

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday October 11, 2017

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

### Minutes

1. Call to Order and Declaration of Quorum: President Thies called the meeting to order at 9:02 a.m. All members were present with the exception of Vice President Bergbower and Director White. General Manager Young and Community manager Charlie Foster were also present.
2. Review and approval of minutes September 13, 2017 board meeting(s): Treasurer Richey made a motion to accept the minutes as presented and Director Dressel seconded the motion and all approved.
3. Public Comment. (Speakers limited to 5 minutes each): None
4. New Business:
  - (a) Discussion and possible action concerning adoption of the 2016/2017 Annual Audit: Kirk Evans of the Accounting firm of Evans, Pingleton, and Howard, PLLC was present and presented the annual audit for the fiscal year ending June 30, 2017. He went over each section and answered questions on the audit. Director Dressel made a motion to accept the audit as presented and Secretary Cole seconded the motion and all were in favor.
  - (b) Discussion and possible action concerning Employee Health insurance plan: General Manager Young went over our current plan with the directors and then present the proposed plan with changes. Treasurer Richey made a motion to continue with our current plan with exception of raising the deductible. It was also stated that the General Manager should continue to look for other alternatives. Director James seconded the motion and all approved.
  - (c) Discussion and possible action concerning possible adjustments to the TCDRS retirement program: General Manager Young discussed some possible changes to our current retirement program with TCDRS. He was unable to print information need from the website to enable the Directors to make a decision so Secretary Cole made a motion to table the item and Director Dressel seconded and all approved.
  - (d) Discussion the adoption of Ordinance 2017-002, Appendix B, 6 of the LKSUD Rate adjusting water usage rates: General Manager went over the rate adjustment items from Ordinance 2017 – 002 and stated that the proposed increases are in line with the Long-Range Plan and Rate Study that we had previously had completed. The increases are necessary to enable the District to continue the Waterline Replacement Projects. Director Dressel made a motion to accept the adoption of Ordinance 2017 -002 adjusting the current water rates by five (5) percent beginning with the January 2018 usage. Director Richey seconded the motion and all approved

- (e) Discussion and possible action concerning Customer billing adjustment(s): None

5. Old Business:

**Consent Agenda:** *Directors should ask for any items that they wish discussed to be removed from this section.*

- (a) Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage: None
- (b) Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties: None
- (c) Update on fixed base meter reading system upgrades: Item completed and will be removed.
- (d) Discussion and update on the waterline replacement Project #2: Beginning time has been changed to first of November due the hurricane that hit south Texas.

6. Committee reports:

- (a) Human Resources (HR) Committee: None
- (b) Budget and Rates Committee: None
- (c) Long-range Planning and Conservation Committee: None

7. Reports:

(a) General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements: General Manager Young discussed several items concerning the water system. He said one of our meters used to meter water from the well had stopped operating correctly and that it will be replaced as soon as possible. He told the Directors that water Operator Robert Wilson has returned to work effective Oct 1. He also stated that the men are continuing to repair service line breaks.

(b) Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.): General Manager Young present the Directors with the 3<sup>rd</sup> Quarter Financial report. Secretary Cole made a motion to accept the report and Treasurer Richey seconded the motion and all approved.

(c) Recent activities of the North Texas Groundwater Conservation District: General Manager Young discussed items of importance that were discussed at the NTGCD meeting. Item discussed concerned the permanent NTGCD rules, and well spacing requirements.

8. Review and accept monthly financial report(s) and approve payment of bills: Secretary Cole made a motion to accept the monthly financial statements and approve the payment of the bills. Treasurer Richey seconded the motion and all approved.
9. Discussion on future agenda items: Health Insurance, TCDRS Retirement program, and possible changes to our Drought Contingency Program.
10. Adjourn: President Thies adjourned the meeting at 10:01 a.m.

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary