

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES OF SPECIAL CALLED MEETING OF BOARD OF DIRECTORS

DATE: Wednesday August 12, 2015

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by Vice President Bergbower at 9:03 am. All directors were present with the exception of President Thies. Manager Young was also present along with legal counsel James Wilson.
2. **Review and approval of minutes: July 15, 2015 special called board meeting:** Director White made a motion to accept the July 15th special called board meeting minutes as presented. Treasure Dressel seconded the motion and all agreed with the exception of Secretary Cole who abstained.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Consider and act upon adoption of Change order #1 for Landmark Structures to furnish and install antenna post. This order also includes turning the tank to allow for connection to the south on the new 250,000 gallon tank. The total amount of the change order is \$13,160.24.:** Manager Young went over the change order with the Directors stating that this was part of the same change order from last month but, there was an additional item to turn the tank that was not originally included. Director White made a motion to adopt the change order in the amount of \$13,160.24. Director James seconded the motion and all approved.
 - (b) **Consider and act upon authorization for professional services with CobbFendley to survey and engineer the additional water main replacement for Cayuga Trail, Cayuga Cove, Pawnee Trail and Iriquois Drive. The fee for services is in the amount of \$54,850:** Manager Young explained that this is for areas that we hope to add to project one since the project was under the original budgeted bid amount. Director White made a motion to authorize the payment for professional services with CobbFendley for survey and engineering. Secretary Cole seconded the motion all were in favor.
 - (c) **Consider and act upon authorization for professional services with CobbFendley to survey and engineer the additional water main replacement in the area from the new elevated storage tank to the south and then under the driving range and connecting to the existing 10" water main on Kiowa Drive West. The fee for services is in the amount of \$4650.00.** Manager Young explained that this is for the work to make the connection from the new storage tank to the south and, then under the driving range to Kiowa Dr. W. Director James made a motion to accept and authorize the payment for professional services to

CobbFendley to survey and engineer the aforementioned area. Director Richey seconded the motion and all agreed.

- (d) **Consider and act upon request to have Lake Kiowa SUD emblem painted on the four legged elevated storage tank:** No action taken.

5. Old Business:

- (a) **Update on fixed base meter reading system upgrade(s):** General Manager Young updated the Directors on the progress of the new installations.
- (b) **Discussion and update on Waterline replacement / tank program:** General Manager Young updated the Directors on the progress being made. The tank underground work is completed and we expect to see parts of the metal pieces on site by the last of July. The tank is a little ahead of schedule. The waterline project is going smoothly and they have completed a large portion of open cut and boring of the new lines. This project is on schedule.

6. Committee reports:

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** New rates were used to issue the June billing.
- (c) **Long-range Planning and Conservation Committee:** None

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young stated that all operations are going as expected. We are continuing to have service line breaks and are doing our best to not tear up roads but that is sometimes not possible. All of the wells and pumps are working hard to keep up with the daily usage. He stated that we have MANY customers that are not abiding with the Drought Contingency Plan. We have been sending warning letters out and have started enforcing the rules of the plan. NTGCD meeting was held on the 11th at Mustang SUD. The main discussions from the meeting were the Desired Future Conditions of the Trinity aquifer and approval of the 2015/2016 budget.

8. **Review and accept monthly financial report(s) and approve payment of bills:** Director White made a motion to accept the financial reports and approve the payment of bills. Director James seconded the motion and all approved.

9. **Discussion on future agenda items:** Current old business items

10. **Adjourn:** Meeting was adjourned at 10:08 am.

By: *Ronny P. Young*
Ronny P. Young, Deputy Secretary