

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## MINUTES OF SPECIAL CALLED MEETING OF BOARD OF DIRECTORS

DATE: Wednesday January 20, 2016

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

### Minutes

1. Call to Order and Declaration of Quorum: Meeting was called tom order by President Thies at 9:00 a.m. All Directors were present with the exception of Treasurer Dressel. General Manger Young was also present.
2. Review and approval of minutes of December 9, 2015 board meeting: Vice President Bergbower made a motion to accept the December minutes as prepared. Director James seconded the motion and all approved.
3. Public Comment. (Speakers limited to 5 minutes each): None
4. New Business:
  - (a) Discussion and possible action on Resolution No. 2016-001 accepting a 250,000-gallon elevated storage tank constructed by Landmark Structures I, L.P. under contract with the Greater Texoma Utility Authority as complete: Manager Young explained that this resolution is required by GTUA and the TWDB to complete the contract on the elevated tank now that it is finished. Vice President Bergbower made a motion to approve Resolution No. 2016-001 accepting the 250,000-gallon elevated storage tank as completed. Secretary Cole seconded the motion and all approved.
  - (b) Discussion and possible action concerning payment to First State Bank Gainesville to retire the existing note payable for the #4 well and ground storage tank: Manager Young reported that the balance of the existing note at First State Bank and stated that we currently have funds to pay the note off without having any effect on our cash flow. Director White made a motion for the manager to use funds from the Prosperity money market fund and pay the FSB note. Director Richey seconded the motion and all approved.
  - (c) Discussion and possible action adopting Ordinance No. 2016-001 adopting a Rate Order: Manager Young presented Ordinance No. 2016-001 adopting the updated Rate Order to Directors and Director White made a motion to accept and Vice President Bergbower seconded the motion all were in favor.
5. Old Business:
  - (a) Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage: No action

- (b) Update on fixed base meter reading system upgrades: Manager Young updated the Directors stating that he had hired a man who had a couple of guys working with him to install meters. They have gotten started and we have approximately 580 new meters installed out of 800 that we have purchased. He stated that the remaining meters are to be delivered in June with payment to be made in the next fiscal year budget.
- (c) Discussion and update on the waterline replacement and elevated storage tank project: Manager Young stated that the elevated storage tank is complete and has been placed in service. He also said that once it was placed in service that the Mohave tank was removed from service and is being painted at this time. The water line project contractor is almost finished. They are cleaning sites and doing the remaining work.

6. Committee reports:

- (a) Human Resources (HR) Committee: None
- (b) Budget and Rates Committee: None
- (c) Long-range Planning and Conservation Committee: None

- 7. General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District: Manager Young went over the financial statements and updated the Directors on other operational items. He stated that nothing of any consequence was done at the NTGCD meeting.
- 8. Review and accept monthly financial report(s) and approve payment of bills: Director White made a motion to accept the financial statements and pay the bills. Director Richey seconded the motion and all were in favor.
- 9. Discussion on future agenda items: RFP for annual auditing services, Legal retainer, Painting of the business office.
- 10. Adjourn: Meeting was adjourned at 10:40 a.m. by President Thies.

By: *Ronny P. Young*  
Ronny P. Young, Assistant Secretary