

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## AGENDA FOR SPECIAL CALLED MEETING OF BOARD OF DIRECTORS

DATE: Wednesday June 20, 2018

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

### Agenda

Notice is hereby given that the Board of Directors of the Lake Kiowa Special Utility District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

1. Call to Order and Declaration of Quorum.
2. Review and approval of minutes April 11, 2018 board meeting(s).
3. Public Comment. (Speakers limited to 5 minutes each).
4. New Business:
  - (a) Administer Oath of Office, execute bonds, and take such actions needed to qualify Directors for office.
  - (b) Discussion and possible action concerning Change Order #1 for the waterline replacement project.
  - (c) Discussion and possible action concerning accepting quote to upgrade SCADA software.
  - (d) Discussion and possible action concerning approval of the Resolution for financial signatories.
  - (e) Discussion and possible action concerning Customer billing adjustment(s).

**Consent Agenda:** *Directors should ask for any items that they wish discussed to be removed from this section.*

- (a) Discussion and possible action on recommendation for the General Manager concerning possibly entering in to a contact with Heartland Payment Systems to handle merchant credit card processing.
  - (b) Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity to serve Lake Kiowa Property Owners Association acreage.
  - (c) Discussion and update on the waterline replacement Project #2.
5. Old Business:

(a) None

6. Committee reports:

- (a) Human Resources (HR) Committee:
- (b) Budget and Rates Committee:
- (c) Long-range Planning and Conservation Committee:

7. Reports:

(a) General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements.

(b) Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.)

(c) Recent activities of the North Texas Groundwater Conservation District.

8. Review and accept monthly financial report(s) and approve payment of bills:

9. Discussion on future agenda items:

10. Adjourn:

\* Reports from District standing committees will include a briefing by each committee for the Board on the activities of the committee, if any, since the last regular Board meeting. The above agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time.

These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (940) 668-8391 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.

For questions regarding this notice, please contact Ronny Young at (940) 668-8391, at gm@lksud.org, or at 133 Kiowa Dr. S., Lake Kiowa Tx. 76240.

At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Lake Kiowa Special Utility District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

I certify that this Agenda was posted on May4, 2018, at 9:00 o'clock a.m., at the front entrance information center of the business office of Lake Kiowa Special Utility District, located at 133 Kiowa Drive South, Lake Kiowa, Texas 76240, facing the outside and visible at all times to the public.

By: *Ronny P. Young*

Ronny P. Young, General Manager