

LAKE KIOWA SPECIAL UTILITY DISTRICT
133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, February 12, 2014

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** The meeting was called to order by President Maxwell at 9:02 am. All Directors were present along with legal counsel James Wilson and General Manager Ronny Young. Two guest representing Greater Texoma Utility Authority (GTUA), Drew Satterwhite and Jerry Chapman were present.
2. **Review and approval of minutes: January 8, 2013 Regular board meeting:** Director White made a motion to approve the January 8, 2014 meeting minutes, it was seconded by Vice-President Thies and all were in favor.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. **New Business:**
 - (a) **Presentation on possible financing options and outline of services by Greater Texoma Utility Authority's staff:** Jerry Chapman from the Greater Texoma Utility Authority introduced the new General Manager of the GTUA Drew Satterwhite who then went over a power point presentation explaining what GTUA is and what benefit they could be to LKSUD in financing and completing the water line replacement and improvement project the we are currently planning. Drew and Jerry answered question from the board and then were thanked for the information and time. A motion was made by Director Bergbower to call a Special Called Meeting on February 19, 2014 at 9 a.m., for the purpose of discussion and possible action concerning a contract with GTUA and any other items needed to pursue the funding for the waterline and system improvement project. The motion was seconded by Director Thies and all were in favor.
 - (b) **Consideration and possible action regarding approval of Ordinance No. 2014-002 ordering the May 10, 2014 general election to elect 2 directors:** Attorney Wilson explained that under new election laws we would be able to hold our May 10th election ourselves since we met one of the criteria of not having to have an election last year since there were no contested races. He then presented Ordinance No. 2014-002 ordering the May 10, 2014 general election to elect 2 directors. Vice-President Thies made the motion to accept Ordinance No. 2014-002 and Director White seconded the motion and all were in favor.
 - (c) **Consideration and possible action concerning changing March monthly meeting date:** After some discussion Director Bergbower made a motion to call a Special Called meeting of

the Board of Directors on March 5th at 2 p.m. and to cancel the originally scheduled March 12th monthly meeting. The motion was seconded by Director Anselmi and all approved.

5. **Committee reports:**

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

6. **Old Business:**

- (a) **Consideration and possible action regarding HR Committee recommendation concerning approval of Lake Kiowa Special Utility District Personnel Policies:** The HR Committee consisting of President Maxwell and Directors Thies and Dressel presented the new Employee Policy Manual and stated that after a very long process they were ready to have it approved. Director Thies made a motion to approve the new Employee Policy Manual and Director Richey seconded the motion. All Directors approved.
- (b) **Consideration and possible action regarding customer adjustment request:** All adjustment request were previously taken care of by the General Manager so no action was taken.

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young gave a report of the water system and problems had during the previous cold weather. He stated that the financial statements would be sent out in a few days since they were still being updated. He also stated that the NTGCD meeting for February was cancelled due the bad weather to our south on Tuesday.

8. **Review and accept monthly financial report(s) and payment of bills:** Director White made a motion to approve the payment of bills for January, it was seconded by Director Thies and all were in favor.

9. **Future agenda items:** None

10. **Adjourn:** Motion was made by Director White to adjourn, it was seconded by Vice-president Thies and all were in favor.

By: *Ronny P. Young*
Ronny P. Young, Deputy Secretary