

LAKE KIOWA SPECIAL UTILITY DISTRICT  
133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

**REGULAR MEETING OF BOARD OF DIRECTORS**

DATE: Wednesday, August 14, 2013

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

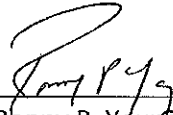
**Minutes**

1. **Call to Order and Declaration of Quorum:** President Jess Maxwell called the meeting to order at 9:00 a.m. All Directors were present. Staff members present: General Manager Ronny Young and Attorney James Wilson were present.
2. **Review and approval of minutes:** July 10th, 2013 regular board meeting. President Maxwell stated that the wording in one line of the minutes needed to be corrected, and a motion was made by Vice President Jack Thies that the minutes be approved as amended, seconded by Secretary John Anselmi and all were in favor.
3. **Public Comment. (Speakers limited to 5 minutes each):** There were no public comments.
4. **New Business:**
  - (a) **Consideration and possible action regarding HR Committee recommendation concerning approval of Lake Kiowa Special Utility District Personnel Policies:** Attorney James Wilson explained that he could create a new format for the Personnel Policies which would be easier to read and use for Lake Kiowa Special Utility District. After considerable discussion with the Board, Attorney Wilson stated he would set up the format for approval of the Board at the next regular meeting.
  - (b) **Consideration and possible action regarding adoption of Resolution 2013-007, adopting an investment policy for Lake Kiowa Special District:** After considerable discussion, Director Bill White made a motion to adopt Resolution No. 2013-007, adopting the annually required investment policy for Lake Kiowa Special Utility District, Vice President Jack Thies seconded the motion and all approved.
5. **Committee reports:**
  - (a) **Human Resources (HR) Committee:** Will meet to discuss personnel policies and report back to the board next month
  - (b) **Budget and Rates Committee:** No additional report
  - (c) **Long-range Planning and Conservation Committee:** Meeting is being set up to go over financing for Project #1

6. **Old Business:**

**(a) Consideration and possible action to publish the names and addresses of Drought Contingency Plan violators on the LKSUD website:** After discussion, Vice President Thies made a motion to publish the addresses of Drought Contingency Plan violators on the LKSUD website provided that a written policy be drawn up and adopted at a future meeting. Secretary John Anselmi seconded the motion and all approved.

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** Manager Young stated there were no new taps in July, but that maintenance has been busy working on water line breaks, an average of about two per day, mostly service lines, but some main breaks as well. Also, a main valve had to be replaced. Manager Young stated that the copy machine, which is leased, has been replaced with a new machine and it is working well. He also explained future plans for line replacements and that he had transferred funds to Prosperity Bank, as required by our contract. Manager Young stated that our electric cost continues to be lower compared to previous years due to the Variable Frequency Drive installations on the pump motors.
8. **Review and approval of monthly financial report(s) and payment of bills:** A motion was made by Director Bill White, seconded by Vice President Thies, to approve the monthly financial report and payment of bills as presented. A vote was taken and the motion passed unanimously.
9. **Future agenda items:** (a) Conversion of Personnel Policies with approval of TCEQ.
10. **Adjourn:** Motion was made by Vice President Jack Thies to adjourn at 10:12 a.m. and it was seconded by Director Bill Richey and all approved.

By:   
Ronny P. Young, Deputy Secretary