

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## MINUTES FOR MEETING OF BOARD OF DIRECTORS

**DATE:** Wednesday, August 13, 2025

**TIME:** 10:00 a.m.

**PLACE:** 133 Kiowa Dr S, Lake Kiowa, Texas 76240

### Minutes

1. *Call to Order and Declaration of Quorum. The meeting was called to order by General Manager Brown at 10:00 am. All directors were present, except for Treasurer McDonald. Also present was Asst. General Manager Fritz.*
2. *Review and approval of minutes of July 9, 2025, board meeting(s). After reviewing the minutes, Secretary Richey made a motion to approve the minutes. Vice President Deatrich seconded the motion, and all approved.*
3. *Public Comment. (Speakers limited to 5 minutes each). None*

### ***New Business:***

4. *Discussion and possible action concerning changing the Monthly meeting start time to 9:00 a.m. on the second Wednesday of each month. After some discussion, Director Anselmo made a motion to change the meeting time to 9:00 am. Director O'Dell seconded the motion and all approved.*
5. *Discussion and possible action on purchasing new carpet for the LKSUD business office. Secretary Richey made a motion to obtain bids for installation and new carpet for the LKSUD business office and the library. Director Anselmo seconded the motion and all approved.*
6. *Consider, discuss, and act upon request from homeowner for request for damages. None*
7. *Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074). None*

### ***Old Business:***

8. *Update and possible action concerning the Waterline Project Phase 5. General Manager Brown informed the Board of Directors that the engineering is still on track and CobbFendley has completed the field work.*
9. *Committee reports:*
  - (a) *Human Resources (HR) Committee: None*
  - (b) *Budget and Rates Committee: None*
  - (c) *Long-range Planning and Conservation Committee: None*

10. *Reports:*

*(a) General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:*

*General Manager Brown explained that we need to look at replacing the current Vermeer Vactron we have. We are getting bids to check on pricing.*

*Also, we will need to look at which direction we would like to go for the new bond for Phase 5. GTUA will need to know prior to the deadline for submission. Looking at placing this on September's agenda.*

*The new ground storage tank at the Well #4 is currently in production. The grade bands are scheduled to be delivered this next week. We will have to move the fence out to accommodate for the new tank along with some dirt work and rock. They are estimating the new tank will be delivered in November or December.*

*(b) Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): None*

11. *Review and accept monthly financial report(s) and approve payment of bills: After review, Asst. Treasurer Cooke made a motion to accept and approve paying the invoices. Vice President Deatrich seconded the motion and all approved.*

12. *Discussion on future agenda items:*

13. *Adjourn: General Manager Brown adjourned the meeting at 11:01 a.m.*

*By: Rodney G Brown*

Rodney G. Brown, General Manager