

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## MINUTES FOR MEETING OF BOARD OF DIRECTORS

**DATE: Wednesday, December 10, 2025**

**TIME: 9:00 a.m.**

**PLACE: 133 Kiowa Dr S, Lake Kiowa, Texas 76240**

### Minutes

1. *Call to Order and Declaration of Quorum. The meeting was called to order by General Manager Brown at 9:00 am. All directors were present along with Asst. General Manager Fritz.*
2. *Review and approval of minutes of November 12, 2025, board meeting(s). After reviewing the minutes, Secretary Richey made a motion to approve the minutes. Treasurer McDonald seconded the motion and all approved.*
3. *Public Comment. (Speakers limited to 5 minutes each). None*

### **New Business:**

4. *Consider, discuss and possible action concerning HR committee's recommendation for salary/wage adjustments and bonuses: President Bonzo presented the recommendation from the Human Resources Committee. After some discussion, Director O'Dell made a motion to approve the proposed increases. Treasurer McDonald seconded the motion and all approved.*
5. *Consider, discuss, and possible action to open a CD: After reviewing, Director Anselmo made a motion to close one account at Prosperity Bank and with additional funds to open a CD. Vice President Deatrich seconded the motion all approved.*
6. *Consider, discuss, and act upon request from homeowner for request for damages. None*
7. *Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074): The Board of Director went to session to discuss the proposed salary/wages increases presented by General Manager Brown.*

### **Old Business:**

8. *Update and possible action concerning the Waterline Project Phase 5: Greater Texoma Utility Authority gave General Manager Brown an updated timeline of 2-3 months for open market once application has been submitted.*
9. *Committee reports:*
  - (a) *Human Resources (HR) Committee: Human Resources committee meet to discuss recommend salary/bonus recommendation from General Manager Brown.*

- (b) *Budget and Rates Committee: None*
- (c) *Long-range Planning and Conservation Committee: None*

10. *Reports:*

- (a) *General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:*

*General Manager Brown indicated that we are waiting for some additional material to be delivered to complete the new ground storage tank at Well 4 site.*

*We have had 12 leaks last month and 9 out of the 12 were in Phase 5 waterline replacement area.*

- (b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): None*

- 11. *Review and accept monthly financial report(s) and approve payment of bills: Assistant Treasurer Cooke made a motion to accept the monthly financials and approve the payment of bills. Treasurer McDonald seconded by the motion and all approved.*
- 12. *Discussion on future agenda items: Health benefits, audit, and approve election agent.*
- 13. *Adjourn: General Manager Brown adjourned the meeting at 10:07 a.m.*

*By: Rodney G Brown*

Rodney G. Brown, General Manager