

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, February 12, 2025

TIME: 10:00 a.m.

PLACE: 133 Kiowa Dr S, Lake Kiowa, Texas 76240

Minutes

1. *Call to Order and Declaration of Quorum. Meeting was called to order by President Turner at 10:00 am. All directors were present except Treasurer McDonald. Also present was General Manager Brown and Asst. General Manager Fritz.*
2. *Review and approval of minutes of January 30, 2025, board meeting(s). After reviewing the minutes Director Richey made a motion to approve the minutes. Vice President Bonzo seconded the motion and all approved.*
3. *Public Comment. (Speakers limited to 5 minutes each). None*

New Business:

4. *Consider, discuss, and act upon paying off the 2011 Water Rights. After some discussion Secretary Deatrich made a motion to table paying off the 2011 water rights at this time. Director O'Dell seconded the motion and all approved.*
5. *Discuss and act to ratify and approve of General Manager Rodney Brown execution of a Special Counsel Engagement letter with The Carlton Law Firm, PLLC to represent the district in a contested customer rate appeal proceeding filed with the Public Utility Commission. (PUC Docket No. 57572) and discuss responses to the petition. Vice President Bonzo made a motion to approve general manager Brown execution of a Special Counsel engagement letter with the Carlton Law Firm, LLC. Assistant Treasurer Cooke seconded the motion and all approved.*
6. *Consider, discuss, and act upon Pre-funding the engineering on the Phase 5 water line replacement project. After some discussion Vice President Bonzo made a motion to approve pre-funding the engineering for Phase 5 waterline replacement. Director O'Dell seconded the motion and all approved.*
7. *Consider, discuss, and act upon request from homeowner for request for damages. General Manager Brown presented a request from a Homeowner requesting adjusting his January billing due to a leak. Director O'Dell made a motion not to pay the adjustment. Director Richey seconded the motion and all approved.*
8. *Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074). None*

Old Business:

9. *Update and possible action concerning the Waterline Project Phase 5. General Manager Brown presented the update from GTUA on the upcoming Phase 5 waterline project showing figures using the new 2024 audit.*
10. *Committee reports:*
 - (a) *Human Resources (HR) Committee: None*
 - (b) *Budget and Rates Committee: None*
 - (c) *Long-range Planning and Conservation Committee: None*
11. *Reports:*
 - (a) *General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements. General Manager Brown present Gary Vanbebber with a certificate for 20 years of service along with a gift card.*

Manager Brown gave an update on the refill well for the golf course, indicating the well had been pulled out of service by THI Water Well. We will have to replace approximately 12 sticks of 5" pipe, pump and motor. We are expecting THI Water well to possibly be here tomorrow to re-install the well. This will depend on the weather and the ability to get piping into the yard.
 - (b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): None*
12. *Review and accept monthly financial report(s) and approve payment of bills: After review, Assistant Treasurer Cooke made a motion to accept and approve paying the invoices. Secretary Deatrich seconded the motion and all approved.*
13. *Discussion on future agenda items: None*
14. *Adjourn: President Turner adjourned the meeting at 11:05 a.m.*

By: Rodney G Brown

Rodney G. Brown, General Manager