

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday January 10, 2018

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order at 9:00 a.m. by President Thies all Directors were present with the exception of Director Dressel. Community Manager Charlie Foster and General Manager Ronny Young were also in attendance.
2. **Review and approval of minutes December 13, 2017 board meeting(s):** Vice President Bergbower made a motion to accept the December 13, 2017 minutes as presented and Director White seconded the motion. All approved.
3. **Public Comment.** (Speakers limited to 5 minutes each): None
4. New Business:
 - (a) **Discussion and possible action concerning Ordinance No. 2018-001: ORDERING A GENERAL ELECTION TO BE HELD ON MAY 5, 2018, FOR THE PURPOSE OF ELECTING THREE (3) DIRECTORS TO THE BOARD OF DIRECTORS FOR THE LAKE KIOWA SPECIAL UTILITY DISTRICT; APPOINTING AN ELECTION AGENT AND EARLY VOTING CLERK; DESIGNATING THE LOCATION OF THE POLLING PLACE; DESIGNATING FILING DEADLINES; ORDERING NOTICE OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW; APPOINTING A PRESIDING ELECTION JUDGE AND ALTERNATE PRESIDING ELECTION JUDGE; DESIGNATING THE BOARD SECRETARY AS CUSTODIAN OF VOTED BALLOTS AND ELECTION MATERIALS FOR THE TIME PROVIDED BY LAW; MAKING PROVISIONS FOR THE CONDUCT OF A GENERAL ELECTION AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION; PROVIDING FOR AN EFFECTIVE DATE:** Director White made a motion to approve Ordinance 2018-001 ordering the a General Election and Treasurer Richey seconded the motion and all approved.
 - (b) **Discussion and possible action on recommendations from the General Manager to amend the LKSUD Employee Handbook Section 110 item 5 Working on a Holiday:** General Manager Young presented a change that needed to be updated to the LKSUD Employee Handbook Section 110 item 5 Working on a holiday. A motion was made by Secretary Cole to change as suggested and the motion was seconded by Director White and all approved.
 - (c) **Discussion and possible action concerning Customer billing adjustment(s):** None

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

- (a) Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity to serve Lake Kiowa Property Owners Association acreage.
- (b) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** General Manager Young updated the Directors telling them that all entities that were expected to participate have and a couple of other entities also had joined in funding the study.
- (c) **Discussion and update on the waterline replacement Project #2:** Manager Young told the Directors that pipe, and fitting are onsite and work is expected to begin soon.

5. Old Business:

- (a) **Discussion and possible action concerning changes to the Drought Contingency Plan:** No Action

6. Committee reports:

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

7. Reports:

(a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manager Young discussed the few problems that were a result of freezing temperatures. He also discussed an ongoing electrical problem with one of the well sites.

(b) **Investment Officer re: Quarterly Financial Report (Apr., Jul., Oct., Jan.):** The fourth quarter report was handed out and discussed.

(c) **Recent activities of the North Texas Groundwater Conservation District:** General Manager Young discussed that that the NTGCD board is still without a third representative from Cooke County. He sated that the final NTGCD Rules are about completed and that he expected them to be in force by April/May of this year.

8. **Review and accept monthly financial report(s) and approve payment of bills:** Director White made a motion to accept the financial reports and to pay the bills. Director James seconded the motion and all approved.

9. Discussion on future agenda items: TRWA Salary survey, RFP for financial services.

10. Adjourn:

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary