

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, January 10, 2024

TIME: 10:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Turner at 10:08 am. All directors were present except for Treasurer McDonald and Director Lewis. General Manager Brown, Asst. General Manager Fritz, Charlie Haynes and Mike Duvall were also present.
2. **Review and approval of minutes of December 13, 2023, board meeting(s):** A motion was made by Secretary Deatrich to approve the December 13, 2023 meeting minutes. Director Bonzo seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None

New Business:

4. **Receive and review 2022/2023 Audit from Haynes & Associates, P. C.:** After some discussion Assistant Treasurer Cooke made a motion to approve the 2022/2023 Audit. Director Bonzo seconded the motion and all approved.
5. **Consider, discuss and possible action for the Blackfoot Trail project:** After much discussion, Vice President Gabel made a motion to defer the Blackfoot Trail project at this time. Assistant Treasurer Cooke seconded the motion and all approved.
6. **Consider, discuss, and act upon request from homeowner for request for damages:** None
7. **Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074):** None

Old Business:

8. **Update and possible action concerning the phase 4 of the LKSUD Waterline project:** Work has been completed on the phase 4 waterline replacement project. A&B Construction is in the process of removing all of their equipment off site and complete the last draw on the project.
9. **Committee reports:**
 - (a) **Human Resources (HR) Committee:** None
 - (b) **Budget and Rates Committee:** None
 - (c) **Long-range Planning and Conservation Committee:** None

10. *Reports:*

(a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:** General Manager Brown indicated that everything was coming along good in the field. Had an inquiry from an individual to purchase the 16' trailer. Waterline replacement is in the final stages of completion.

(b) **Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.):** None

11. **Review and accept monthly financial report(s) and approve payment of bills:** Vice President Gabel made a motion to accept the monthly financials and approve the payment of bills. Assistant Treasurer Cooke seconded by the motion and all approved.
12. **Discussion on future agenda items:** None
13. **Adjourn:** President Turner adjourned the meeting at 11:42 a.m.

By: *Rodney G Brown*

Rodney G. Brown, General Manager