

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday March 9, 2016

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** President Thies called the meeting to order at 9:00 a.m. and all Directors were present along with General Manager Young.
2. **Review and approval of minutes: February 10, 2016 monthly board meeting:** Director White made a motion to accept the minutes as presented and Treasurer Dressel seconded the motion. All Directors approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Discussion and possible action on Ordinance No. 2016-003 adopting an order to cancel the General Election scheduled to be held on May 7, 2016 for the purpose of electing two directors to the Board of Directors of LKSUD:** Director Richey made a motion to adopt Ordinance No. 2016-003 adopting the order to cancel the General Election scheduled for May 7, 2016. Director James seconded the motion and all approved.
 - (b) **Discussion and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties.** Treasurer Dressel made a motion to table until more information was gathered. Director White seconded the motion and all approved.
 - (c) **Discussion and possible action authorizing the General Manager to setup and or renew Certificate of Deposits with our funds in reserve:** Director White made a motion to authorize General Manager Young setup and renew current Certificates of Deposits with local banking institutions as long as we stay in the guidelines of the banking agreement in place. Director James seconded the motion and all approved.
5. Old Business:
 - (a) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage:** Vice President Bergbower motion to table and the motion was seconded by Secretary Cole and all approved.
 - (b) **Discussion and possible action concerning adopting an RFP to be sent out for annual auditing purposes:** Director Richey made a motion to allow the General manager to send the

Request for Proposals to the list of prospective accounting firms. Vice President Bergbower seconded the motion and all approved.

- (c) **Discussion and possible action concerning adopting Resolution No. 2016-002 dealing with current legal representation and retainer fees:** Director White made a motion to adopt the Resolution No. 2016-002 that would have LKSUD retain the ability to have James Wilson of Gay, McCall, Isaacks, & Roberts as our attorney of record and use them on an as need basis. Vice President Bergbower seconded the motion and all were in favor.
 - (d) **Discussion and possible action concerning LKSUD office building maintenance and painting:** A motion to table was made by Director White and seconded by Vice President Bergbower and all approved.
 - (e) **Update on fixed base meter reading system upgrades:** General Manager Young informed the Directors that all meter that were in stock have been installed and that the remaining meters are on order. He also told the Directors that the Fixed base system was scheduled to begin installation around the end of March. No action was taken.
 - (f) **Discussion and update on the waterline replacement project:** General Manager Young updated the Directors on Phase 1a of the replacement project and asked that the Directors approve change order #3 for the amount of \$24,023.55 which adjusts the total for the project to \$1,734,472.55. Director White made a motion to approve the change order as presented and Director James seconded and all approved.
6. Committee reports:
- (a) **Human Resources (HR) Committee:** None
 - (b) **Budget and Rates Committee:** None
 - (c) **Long-range Planning and Conservation Committee:** None
7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** Manager Young discussed the Financial information from February and also let the directors know about our well meters being tested and the results. He stated that it was possible that a couple of the meters would need to be changed in the near future.
8. **Review and accept monthly financial report(s) and approve payment of bills:** Vice president Bergbower made a motion to accept the monthly financial reports and approve the payment of bills. Director White seconded the motion and all approved.
9. **Discussion on future agenda items:** Old business items a, b, d, e, and f and New business items b, and c
10. **Adjourn:** Meeting was adjourned at 10:17 by President Thies

By: *Ronny P. Young*

Ronny P. Young, General Manager