

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday May 10, 2017

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Thies at 9:00 a.m. All Directors were present. General Manager Young and LKPOA Community manager Charlie Foster were also present.
2. **Review and approval of minutes April 12, 2017 board meeting(s):** Vice President Bergbower made a motion to approve the minutes as presented and Treasurer Richey seconded the motion and all approved except for Director White who abstained since he was unable to attend.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Administer Oath of Office, execute bonds, and take such actions needed to qualify Directors for office:** General Manger Young administered the Oath of Office to re-elected Directors White and Richey. They were both elected for three year terms as they ran un-opposed.
 - (b) **Election of officers for 2017 – 2018:** Vice President Bergbower made a motion retain all existing officers and Director White seconded and all approved. The officers for 2017 - 2018 are President Jack Thies, Vice President Bob Bergbower, Treasurer Bill Richey, and Secretary J.B. Cole.
 - (c) **Discussion and possible action concerning water conservation items:** General Manager Young discussed some possible ways of encouraging water conservation. They included items that will become available as our new metering system comes online. He stated that for now the Drought Contingency Plan Stage 2 will go into effect on June 1st.
 - (d) **Discussion and possible action concerning approval for Waterline Replacement Project #2 to start the bid process:** General Manager Young updated the Directors on the approval of our plans and specs for the next phase and that we will be advertising for bids soon and bids are to be opened on June 7, 2017 at 2 p.m.
5. Old Business:

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage: None

- (a) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** None
 - (b) **Update on fixed base meter reading system upgrades:** General Manager Young updated the Directors on progress being made. The website is going but not live and the staff has started to receive training. The remaining items are to be installed next week and we should be able to use the system as planned soon after.
 - (c) **Discussion and update on the waterline replacement Project #2:** Discussed in 4 d.
6. Committee reports:
- (a) **Human Resources (HR) Committee:** None
 - (b) **Budget and Rates Committee:** None
 - (c) **Long-range Planning and Conservation Committee:** None
7. Reports:
- (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manager Young went over the financial statements and answered questions. Everything is running smoothly at this time. We are continuing to install new meters at the new residences that are popping up all over. No meeting of the NTGCD was held this month. Ronny also let the Directors know that one of our long-time employees was rushed to the hospital on Sunday with what seems to be symptoms of a stroke. He is currently receiving care at TMC in Sherman.
 - (b) **Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.):** General Manager Young presented the first quarter Investment Report to the Directors and Director White made a motion to accept the report and Director Dressel seconded and all approved.
 - (c) **Recent activities of the North Texas Groundwater Conservation District:** None
8. **Review and accept monthly financial report(s) and approve payment of bills:** Secretary Cole made a motion to accept the monthly financial reports and pay the bills. The motion was seconded by Director Dressel and all approved.
9. **Discussion on future agenda items:** All old business items and Conservation items.
10. **Adjourn:** Meeting was adjourned at 10:25 a.m. by President Thies.

By: *Ronny P. Young*
 Ronny P. Young, Deputy Secretary