

LAKE KIOWA SPECIAL UTILITY DISTRICT
133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

SPECIAL CALLED MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, May 15, 2013

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** President Jess Maxwell called the meeting to order at 9:00 a.m. All Directors were present except Bill White. Staff members present: General Manager Ronny Young, Visitor Tammy Crowsey and Brian McCain, Comptroller, of First State Bank were present.
2. **Review and approval of minutes:** April 10th, 2013 regular board meeting. Vice President Jack Thies made a motion to accept the April minutes as published and Secretary John Anselmi seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** There were no public comments.
4. **New Business:**
 - (a) **Take Action to honor outgoing Director Joanne Dorsch for her service to the LKSUD:** Manager Ronny Young presented Director Dorsch with a plaque and thanked her for three years of generous service.
 - (b) **Consideration and possible action regarding Resolution No.2013-005, to fill a vacancy on the Board of Directors of the Lake Kiowa Special Utility District for a term of three years:** Secretary John Anselmi made a motion to accept Resolution No. 2013-05 and Director Joanne Dorsch seconded the motion and all approved.
 - (c) **Administer Oath of Office to newly elected/appointed Directors:** Director Bill Richey made a motion to table the Administration of Oath of Office and Director John Anselmi seconded the motion and all approved.
 - (d) **Election of Officers for Lake Kiowa Special Utility District Board of Directors:** Vice President Jack Thies made a motion to table this item, Margaret Dressel seconded the item, and all approved.

- (e) **Consideration and possible action regarding upgrading of SCADA system to allow for the ability to have a backup computer system available:** Manager Ronny Young stated the need to upgrade the system for backup purposes and after considerable discussion, Vice President Thies made a motion to upgrade the SCADA system at a cost not to exceed \$13,500 and Director Margaret Dressel seconded the motion and all approved.
 - (f) **Consideration and possible action regarding approval of Lake Kiowa Special Utility District Personnel Policies:** A motion was made by Director Anselmi, seconded by Vice President Thies, to table this item and all approved unanimously.
5. **Committee reports:**
- (a) **Human Resources (HR) Committee:** No Report
 - (b) **Budget and Rates Committee:** No Report, but will need to meet prior to the next meeting.
 - (c) **Long-range Planning and Conservation Committee:** No Report.
6. **Old Business:**
- (a) **Consideration and possible action regarding joining and funding options for the Texas County and Districts Retirement Systems Program (TCDRS):** After considerable discussion, a motion was made by Vice President Thies to adopt the Resolution to Participate in the TCDRS, seconded by Director Anselmi and all approved.
 - (b) **Consideration and possible action to approve the winning bid for Request for Proposals (RFP) for Depository Services for district funds:** A motion was made by Vice President Thies to approve the bid submitted by Prosperity Bank for Depository Services, seconded by Secretary Anselmi and all approved.
 - (c) **Consideration and possible action to approve capital improvement plans or projects and financing:** A motion was made by Vice President Thies, seconded by Director Richey, to table this item and all approved.
7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Ronny Young went over the financial statements and stated there were four new meters installed in the last two months. Manager Young reported there were numerous service line breaks during the month. Vice President Thies questioned road repair expense due to main breaks. Manager Young stated that he attended the North Texas Groundwater Conservation District meeting held on May 14th in McKinney and that he was appointed to serve as the NTGCD representative on the Greater Texoma Utility Authority General Manager search committee since their General Manager (he also serves as NTGCD General Manager) is soon to be retiring.

8. **Review and approval of monthly financial report(s) and payment of bills:** A motion was made by Vice President Thies, seconded by Treasurer Dressel, to approve the monthly financial report and payment of bills as presented. A vote was taken and the motion passed unanimously.
9. **Future agenda items:** (a) Approval of capital improvement plans or projects and financing
(b) Election of officers of Lake Kiowa Special Utility District Board of Directors, and (c) Approval of Lake Kiowa Special Utility Personnel Policies.
10. **Adjourn:** Motion was made by Vice President Thies to adjourn at 10:20 a.m. and it was seconded by Director Richey and all approved.

By: Ronny P. Young
Ronny P. Young, Deputy Secretary