

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, May 8, 2024

TIME: 10:00 a.m.

PLACE: 133 Kiowa Dr S, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Turner at 10:00 am. All directors were present except Treasurer McDonald. Vice President Gabel arrived late. Also present was General Manager Brown and Asst. General Manager Fritz.
2. **Review and approval of minutes of April 25, 2024, board meeting(s):** After brief review of minutes, a motion was made by Director Bonzo to approve the April 25, 2024 special called meeting minutes. Secretary Deatrich seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None

New Business:

4. **Consider all matters incident and related to administering the oath of office for the newly elected/appointed Directors by President Turner:** President Turner administered the Oath of Office to Curtis Deatrich, Edward Cooke, and William Richey. They then signed the required documents.
5. **Consider all matters incident and related to election of Officers of The Lake Kiowa Special Utility District Board:** 1) A nomination was made to elect Bill Turner as president by Assistant Treasurer Cooke. The motion was seconded by Director Deatrich and all approved. (2) A nomination was made to elect Brian Gabel as vice president by President Turner. The motion was seconded by Director Bonzo and all approved. (3) A nomination was made to elect Curtis Deatrich as Secretary by Director Cooke. The motion was seconded by Director Bonzo and all approved. (4) A nomination was made to elect Bruce McDonald as Treasurer by Director Cooke. The motion was seconded by President Turner and all approved. (5) A nomination was made to elect Director Cooke as Asst. Treasurer by President Turner. The motion was seconded by Director Deatrich and all approved.
6. **Consider, discuss, and act upon request from homeowner for request for damages:** None
7. **Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074):** None

Old Business:

8. **Update and possible action concerning the new well project on Mohave Dr:** General Manager Brown informed the Board of Directors that CobbFendley was notified that they had approved the bid for the

hydraulic study for the propose well site on Mohave Dr. East. General Manger Brown has signed the necessary document for them to proceed.

9. **Committee reports:**

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

10. **Reports:**

(a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:** General Manager Brown informed everyone that we had our TCEQ Investigation and that we had passed. We will be receiving final notification in about a month from TCEQ. We are trying to get it set up with Reliable Electric to get the generator hooked up. The field operators were having to lower a service line in the 700 block of Kiowa Dr W due to the culvert work the LKPOA was doing at no additional charge to them and everything else was running smoothly.

(b) **Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.):** None

- 11. **Review and accept monthly financial report(s) and approve payment of bills:** After review, Director Bonzo made a motion to accept and approve paying the invoices. Secretary Deatrich seconded the motion and all approved.
- 12. **Discussion on future agenda items:** Budget & Audit- Letter of Engagement.
- 13. **Adjourn:** President Turner adjourned the meeting at 10:36 a.m.

By: *Rodney G Brown*

Rodney G. Brown, General Manager