

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday November 9, 2016

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Thies at 9:00 a.m. all directors were present except for Vice President Bergbower. General Manager Ronny Young and Auditor Kirk Evans were also present.
2. **Review and approval of minutes: October 12, 2016 board meeting(s):** Treasurer Richey made a motion to accept the October 12, 2016 minutes as presented. Director James seconded the motion and all approved with the exception of Secretary Cole who abstained since he did not attend the October meeting.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Presentation of 2016 Audit by Kirk Evans of Evans, Pingleton, and Howard, PLLC:** Accountant Kirk Evans presented the 2016 audit to the directors and answered questions.
 - (b) **Discussion and possible action to accept the 2016 Audit as presented:** A motion was made by Director White to accept the 2016 Audit as presented. Director Dressel seconded the motion and all approved.
5. Old Business:

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

 - (a) **Discussion and possible action on Letter for collection of Water Availability that LKPOA owes on lots that they own:** A meeting has been scheduled to meet with LKPOA representatives in January.
 - (b) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity to serve Lake Kiowa Property Owners Association acreage:** None
 - (c) **Update and possible action agreeing to participate in a Regional Water Study for developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** None
 - (d) **Update on fixed base meter reading system upgrades:** None.

- (e) **Discussion and update on the waterline replacement project 2:** General Manger Young told the Directors that the survey crew from CobbFendley have been doing the survey for the next project.
6. Committee reports:
- (a) **Human Resources (HR) Committee:** Meeting to be held before December Director’s meeting.
 - (b) **Budget and Rates Committee:** None
 - (c) **Long-range Planning and Conservation Committee:** None
7. Reports:
- (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manger Young went over the published financials with the board and answered some questions.
 - (b) **Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.):** General Manger Young went over the Quarterly Investment report. Treasurer Cole made a motion to accept the report as presented and Director White seconded the motion and all approved.
 - (c) **Recent activities of the North Texas Groundwater Conservation District:** General Manager Young updated the Directors on items discussed at the NTGCD meeting.
8. **Review and accept monthly financial report(s) and approve payment of bills:** Director White made a motion to accept the monthly financial reports and approve the payment of bills. The motion was seconded by Director James and all approved.
9. **Discussion on future agenda items:** Budget update, Consent agenda, and HR Committee report.
10. **Adjourn:** Meeting was adjourned at 9:50 a.m.

By: *Ronny P. Young*
Ronny P. Young, Deputy Secretary