

LAKE KIOWA SPECIAL UTILITY DISTRICT
133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, September 11, 2013

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

1. **Call to Order and Declaration of Quorum:** President Jess Maxwell called the meeting to order at 9:07 a.m. All Directors were present except Secretary John Anselmi and Director Robert Bergbower. Staff members present: General Manager Ronny Young and Attorney James Wilson were present.
2. **Review and approval of minutes:** August 14, 2013 Regular board meeting. President Maxwell stated that the wording in Item 7. , line eight was incorrect in the minutes. It should read “ variable frequency drive installation on the pump motors” Vice President Jack Thies made a motion to approve the minutes as amended, seconded by Director Bill White and all were in favor.
3. **Public Comment. (Speakers limited to 5 minutes each):** There were no public comments.
4. **New Business:**
 - (a) **Consideration and possible action regarding HR Committee recommendation concerning approval of Lake Kiowa Special Utility District Personnel Policies:** Attorney Wilson presented a new Personnel Policy he had drawn up for the Board to review. Director Bill White made a motion to table approval of Lake Kiowa Special Utility District new Personnel Policies until the HR Committee had time to review them; it was seconded by Vice President Thies, and all approved.
 - (b) **Consideration and possible action regarding approval to purchase 500 gallon tank to hold red diesel fuel used for District tractor and backhoe:** After considerable discussion, Director Bill White made a motion to approve the authorization for Manager Young to pursue the purchase of a 520 gallon tank and a building to house the tractor, appurtenances, and the 520 gallon diesel tank. Vice President Thies seconded the motion and all board members approved.
 - (c) **Consideration and possible action to approve financing for engineering and construction on LKSUD Project #1:** Director Bill White made a motion to table approval of financing for engineering and construction on LKSUD Project #1, Director Bill Richey seconded and all approved.
 - (d) **Consideration and possible action to approve providing parking area for ICVFD at west access gate:** Director Bill Richey made a motion to approve providing volunteers of ICVFD access to park in a parking area on property that we own adjacent to the automatic gate, Vice President Thies seconded the motion and all approved unanimously.

5. Committee reports:
 - (a) **Human Resources (HR) Committee:** None
 - (b) **Budget and Rates Committee:** None
 - (c) **Long-range Planning and Conservation Committee:** Director White stated the Long Range Planning Committee had met to discuss possible funding with attorney John Rapier, Don Wortham, engineer and Steven Adams, CFA concerning financing alternatives for project #1 and that another meeting is scheduled for September 30th at 2:00 p.m.
6. Old Business:
 - (a) **Consideration and possible action on Policy for publication of Drought Contingency Plan Violators:** Director Bill White made a motion to table action on policy for Drought Contingency Plan violators, seconded by Vice President Thies and all approved.
7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** Manager Ronny Young reviewed the financial documents with the board and stated that one tap was installed during the month, also that there were numerous water breaks and main breaks, one of which was behind the LKSUD office. Manager Young reported that work had been done on the Raymond Brown pump station, including window replacement and new ventilation fans. He also stated that required lead and copper samples have been taken and sent to the State laboratory for testing. Manager Young stated funds have been transferred to Prosperity Bank and that existing CD's will be transferred when due and that Schalk & Smith auditors are almost finished with the annual audit and he would forward a copy to each director when he receives the audit. Manager Young said he attended the North Texas Groundwater Conservation District meeting on Tuesday September 10th and that a priority for the district is meeting with the Ground Water Management Area 8, to begin the process of setting (DFCs) desired future conditions of the Trinity Aquifer. Manager Young reported the next GMA8 meeting will be held September 24th, 2013, in Cleburne, Texas at 10 am.
8. **Review and approval of monthly financial report(s) and payment of bills:** Vice President Jack Thies made a motion to approve the monthly financial report and payment of bills, Director Bill White seconded the motion and all approved unanimously.
9. **Future agenda items:** All items tabled
10. **Adjourn:** Motion was made by Vice President Jack Thies to adjourn at 10:30 a.m. and it was seconded by Director Bill White and all approved.

By: *Ronny P. Young*
Ronny P. Young, General Manager