

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## SPECIAL CALLED MINUTES FOR MEETING OF BOARD OF DIRECTORS

**DATE:** Wednesday, June 19, 2024

**TIME:** 10:00 a.m.

**PLACE:** 133 Kiowa Dr S, Lake Kiowa, Texas 76240

### Special Called Minutes

1. *Call to Order and Declaration of Quorum: Meeting was called to order by Vice President Gabel at 10:00 am. All directors were present except President Turner. Also present was General Manager Brown and Asst. General Manager Fritz.*
2. *Review and approval of minutes of May 8, 2024, board meeting(s): After brief review of minutes, a motion was made by Director Richey to approve the May 8, 2024 meeting minutes. Assistant Treasurer Cooke seconded the motion and all approved.*
3. *Public Comment. (Speakers limited to 5 minutes each): None*

#### **New Business:**

4. *Consider all matters related to the approval of engagement letter for 2024 audit with Haynes CPA: After some discussion on the Engagement letter from Haynes CPA, Treasurer McDonald made a motion to approve the engagement letter. Assistant Treasurer Cooke seconded the motion and all approved.*
5. **Consider and act to adopt Resolution No. 2024-001 for the approval of the Lake Kiowa SUD 2024-2025 Budget:** After review of the proposed 2024-2025 budget, Secretary Deatrich made a motion to approve the proposed budget. Director Bonzo seconded the motion and all approved.
6. *Consider, discuss, and act upon request from homeowner for request for damages: None*
7. *Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074): None*

#### **Old Business:**

8. *Update and possible action concerning the new well project on Mohave Dr: General Manager Brown indicated that he had heard from CobbFendley in regard to the new well project on Mohave and they were needing some additional information. Once they have the information, the projected date of the study would be the end of August. General Manager Brown also informed the Board of Directors that he had received additional information from GTUA regarding the funding of the project and presented the information to them. Once the hydraulic study is completed, a determination will be made on how to proceed with the project.*

9. *Committee reports:*

- (a) *Human Resources (HR) Committee: None*
- (b) *Budget and Rates Committee: None*
- (c) *Long-range Planning and Conservation Committee: None*

10. *Reports:*

(a) *General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements: General Manager Brown indicated that we have not had a lot of leaks so far. The generator has been completely connected. Loftin has inspected it to make sure the generator was installed correctly and operable per their guidelines. Also, we will need to install a new Variable Frequency Drive for the well. We will be going to Stage 2 watering effective July 1<sup>st</sup>.*

(b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): None*

11. *Review and accept monthly financial report(s) and approve payment of bills: After review, Treasurer McDonald made a motion to accept and approve paying the invoices. Assistant Treasurer Cooke seconded the motion and all approved.*

12. *Discussion on future agenda items: LKPOA refill meter*

13. *Adjourn: Vice President Gabel adjourned the meeting at 11:05 a.m.*

By: *Rodney G Brown*

Rodney G. Brown, General Manager