

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## SPECIAL CALLED MINTUES FOR MEETING OF BOARD OF DIRECTORS

**DATE:** Wednesday, January 15, 2025

**TIME:** 10:00 a.m.

**PLACE:** 133 Kiowa Dr S, Lake Kiowa, Texas 76240

### Special Called Minutes

1. *Call to Order and Declaration of Quorum. Meeting was called to order by President Turner at 10:03 am. All directors were present along with General Manager Brown and Asst. General Manager Fritz.*
2. *Review and approval of minutes of December 16, 2024, board meeting(s). After review of the minutes Vice President Bonzo made a motion to approve the minutes. Secretary Deatrich seconded the motion and all approved.*
3. *Public Comment. (Speakers limited to 5 minutes each). Please see the attached additional pages from public comments Q & A and sign in sheet of guest.*

#### ***New Business:***

4. *Receive and review 2023/2024 Audit from Haynes & Associates, P. C.: After the presentation from Charlie Haynes and some discussion Treasurer McDonald made a motion to approve the 2023/2024 Audit with updated changes per discussion. Assistant Treasurer Cooke seconded the motion and all approved.*
5. *Consider, discuss, and act upon approval of Ordinance 2025-001 Water Conservation Plan: After review and discussion Director Richey made a motion to approve the Ordinance 2025-001 Water Conservation Plan with the recommended changes. Treasurer McDonald seconded the motion and all approved.*
6. *Consider, discuss, and act upon request from homeowner for request for damages. None*
7. *Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074): President Turner made a motion to enter into executive session for discussion on legal respond on PUC petition. After some discussion Secretary Deatrich made a motion to come out of executive discussion.*

#### ***Old Business:***

8. *Update and possible action concerning the Waterline Project Phase 5: General Manager Brown updated the Board that the application has been submitted for Phase 5 water line replacement project. We have received estimated dates from CobbFendley on completion of work.*
9. *Committee reports:*

(a) *Human Resources (HR) Committee: None*

- (b) *Budget and Rates Committee: None*
- (c) *Long-range Planning and Conservation Committee: None*

10. *Reports:*

(a) *General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements: General manager Brown informed the board that we had received a quote from Ruben Velazquez Concrete Construction, LLC for installing a Tank Ring Foundation for the new ground storage tank to be installed at the Dam site location at Well#3. That has been signed accepting the proposal. The foundation will not be able to be installed until we received the Ring Band and accessories which is estimated to arrive around February 5<sup>th</sup>, 2025. The tank is in production to be built and that is projected to take 10-12 weeks. Then it will be shipped to the site to be constructed.*

*We will be meeting with Tracy Staats with Cla-Val on possibly installing altitude valves on the elevated storage towers.*

*General Manager Brown informed the board that we have an employee that will be coming on 20 years of employment and would like to recognize him with a certificate and gift certificate.*

(b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): Upon review of the Quarterly Investment Report Treasurer McDonald made a motion to accept the report as presented. Vice President Bonzo seconded the motion and all approved.*

- 11. *Review and accept monthly financial report(s) and approve payment of bills: After review, Treasurer McDonald made a motion to accept and approve paying the invoices. Assistant Treasurer Cooke seconded the motion and all approved.*
- 12. *Discussion on future agenda items: Prefunding engineering for Phase 5.*
- 13. *Adjourn: President Turner adjourned the meeting at 11:50 a.m.*

By: *Rodney G Brown*

Rodney G. Brown, General Manager

Q & A from Public comments on the January 15, 2025 Board of Directors meeting:

Clark Enright expressed concern about the water rate increase that went into effect January 1, 2025. would just like a better understanding of the increase.

A: President Turner explained that we are in the process of starting Phase 5 of the waterline replacement. Explained the process of paperwork and timeline.

Dan Busch indicated that they had put together a petition to the PUC for review of the rate increase to make sure that the proper procedure has been taken.

