

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## SPECIAL CALLED MINUTES FOR MEETING OF BOARD OF DIRECTORS

**DATE: Wednesday, July 17, 2024**

**TIME: 10:00 a.m.**

**PLACE: 133 Kiowa Dr S, Lake Kiowa, Texas 76240**

### Special Called Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Turner at 10:00 am. All directors were present except Asst. Treasurer Cooke. Also present was General Manager Brown and Asst. General Manager Fritz.
2. **Review and approval of minutes of June 19, 2024, board meeting(s):** After brief review of minutes, a motion was made by Vice President Gabel to approve the June 19, 2024 meeting minutes. Treasurer McDonald seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None

#### **New Business:**

4. **Consider, discuss, and act on the recommendation of the refill well meter:** General Manager Brown informed the LKSUD Board of Directors that he was getting some pricing together for a regular in line meter along with installation cost to be installed for the LKPOA golf course permit usage. Recommending to write a letter informing them that the LKSUD Board of Directors was requiring the LKPOA install a in line meter due to it is the LKPOA's responsibility to give accurate readings to meet the TCEQ permit requirement. Vice President Gabel made a motion to write the letter to the LKPOA for installation of a in line meter. Secretary Deatrich seconded the motion and all approved.
5. **Consider, discuss, and act on the Loftin Service Plan Agreement for the generator:** After some discussion Bill Richey made a motion to approve entering into a Contract with Loftin for an annual Maintenance plan and annual service agreement with additional service of two (2) hour load bank test, generator system monitoring, annual diesel fuel analysis test, annual engine oil analysis test, and annual coolant fluid analysis test. Director Bonzo seconded the motion and all approved.
6. **Consider all matters related to the approval of acceptance of Brian Gabel resignation:** Vice President Gabel presented the Board of Directors with his resignation. After a brief discussion Secretary Deatrich made a motion to accept and approved his resignation. Director Bonzo seconded the motion and all approved.
7. **Consider all matters related to appoint a new Vice President to fulfill Brian Gabel's remaining term of office:** After a brief discussion Bill Richey made a motion to appoint Director Bonzo to fill the remaining

term of Brian Gabel and select him as Vice President. Treasurer McDonald seconded the motion and all approved.

8. **Consider and discuss all matters related to the appointment of a new director for Lake Kiowa SUD Board of Directors:** After some discussion of four possible candidates, a vote was taken and determined that Gary O'Dell would be the appointed candidate to be approved and sworn in at the August meeting.
9. *Consider, discuss, and act upon request from homeowner for request for damages: None*
10. *Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074): None*

**Old Business:**

11. *Update and possible action concerning the new well project on Mohave Dr: General Manager Brown indicated that there was no new news and the new projected well site on Mohave Dr and it is still anticipated to hear an update on the hydraulic study by the end of August.*
12. *Committee reports:*
  - (a) *Human Resources (HR) Committee: None*
  - (b) *Budget and Rates Committee: None*
  - (c) *Long-range Planning and Conservation Committee: None*
13. *Reports:*
  - (a) *General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements: General Manager Brown informed the Board of Directors that we were having a few leaks due to the dry weather. We are also seeing an increase in backflow devices being out of compliance for irrigation systems and are requiring the devices to be locked off. Would like to review and update the backflow procedures soon.*
  - (b) *Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.): Upon review of the Quarterly Investment Report Secretary Deatrach made a motion to accept the report as presented. Director Richey seconded the motion and all approved.*
14. **Review and accept monthly financial report(s) and approve payment of bills:** After review, Director Bonzo made a motion to accept and approve paying the invoices. Secretary Deatrach seconded the motion and all approved.
15. **Discussion on future agenda items:** New Director
16. **Adjourn:** President Turner adjourned the meeting at 11:55 a.m.

By: *Rodney G Brown*

Rodney G. Brown, General Manager