

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## SPECIAL CALLED MINUTES FOR MEETING OF BOARD OF DIRECTORS

**DATE:** Tuesday, October 15, 2024

**TIME:** 10:00 a.m.

**PLACE:** 133 Kiowa Dr S, Lake Kiowa, Texas 76240

### Special Called Minutes

Notice is hereby given that the Board of Directors of the Lake Kiowa Special Utility District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Turner at 10:00 am. All directors were present along with Ronny Young, Paul Sigle, Paul Carline, and Stacy Patrick. Also, General Manager Brown and Asst. General Manager Fritz were present.
2. **Review and approval of minutes of September 11, 2024, board meeting(s):** After a brief review of minutes, a motion was made by Secretary Deatrach to approve the September 11, 2024 meeting minutes. Treasurer McDonald seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None

#### ***New Business:***

4. **Consider, discuss and act upon quotes from Superior Tanks to build an additional ground storage tank at the Dam station and Fire station:** After review of the quotes from Superior tank to install a new ground storage tank at the Dam and Fire station location, Asst. Treasurer Cooke made a motion to approve to install a galvanized, bolt together tank and tie into the existing galvanized tank at the Dam Station location first. Vice President Bonzo seconded the motion and all approved.
5. **Discussion and possible action on Colt Dr intersection project:** General Manager Brown explained that the LKPOA will be replacing the culvert at the intersection of Colt and Kiowa Dr East and that our waterline lies directly above the culvert. We have received two bids to have the water line replaced and the intersection will need to be shut down to complete the project. After some discussion Secretary Deatrach made a motion to except the bid from K&W Construction and to bill the LKPOA for the work needed to complete the project. Director O'Dell seconded the motion and all approved.
6. **Discussion and possible action on rate adjustments:** After much discussion Director O'Dell made a motion to table the discussion until the November 13, 2024 meeting. Treasurer McDonald seconded the motion and all approved.
7. **Discussion and possible action on new F-150 Ford Truck:** After review of the quote the LKSUD received on the purchase of a new Ford F-150 truck. Secretary Deatrach made a motion to approve the purchase and trade in the 2018 Ford F-150. Director Richey seconded the motion and all approved.

8. **Discussion and possible action on replacing the upstairs unit on the HVAC for the office:** General manager Brown informed the Board of Director that the outside HVAC unit had went out and had to be replaced. We have received a quote to replace the upstairs unit to make it more energy efficient. After a brief discussion Director Richey made a motion to approve the purchase of the new upstairs unit. Assistant Treasurer Cooke seconded the motion and all approved.
9. **Consider, discuss, and act upon request from homeowner for request for damages:** None
10. **Executive Session pursuant to Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, annotated to allow discussion concerning personnel matters (§551.074):** None

**Old Business:**

11. **Update and possible action concerning the new well project on Mohave Dr:** Paul Sigle from GTUA made a presentation based on the Hydraulic study completed by CobbFendley for the three possible projects for the water district. Paul Carline also presented the hydraulic study for the possible project for a new well at the Mohave Drive location. After a brief discussion, Vice President Bonzo made motion to table until a later time. Secretary Deatrach seconded and all approved.
12. **Committee reports:**
  - (a) **Human Resources (HR) Committee:** None
  - (b) **Budget and Rates Committee:** None
  - (c) **Long-range Planning and Conservation Committee:** None
13. **Reports:**
  - (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and recommendations for water system improvements:** General Manager Brown indicated that we have been having a few leak and that we will be needing to look at replacing the Vactron in the near future.
  - (b) **Investment Officer re: Quarterly Financial Report. (Apr., July, Oct, Jan.):** Upon review of the Quarterly Investment Report Treasurer McDonald made a motion to accept the report as presented. Vice President Bonzo seconded the motion and all approved.
14. **Review and accept monthly financial report(s) and approve payment of bills:** After review, Treasurer McDonald made a motion to accept and approve paying the invoices. Assistant Treasurer Cooke seconded the motion and all approved.
15. **Discussion on future agenda items:** None
16. **Adjourn:** President Turner adjourned the meeting at 11:45 a.m.

By: *Rodney G Brown*

Rodney G. Brown, General Manager