

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday August 9, 2017

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Secretary J. B. Cole opened the meeting at 9:02 a.m. All Directors were present with the exception of President Jack Thies and Vice-President Bergbower. General Manager Young was present and Community Manager Charlie Foster were also present
2. **Review and approval of minutes July 12, 2017 board meeting(s):** Director White made a motion to accept the minutes with suggested changes and Director Dressel seconded the motion and all approved. Vice President Bergbower arrived and took over the meeting.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Discussion and possible action concerning refurbishment of Water well #1:** General Manager Young updated on the condition of the #1 water well which is used to return water into the lake to replace water used for the golf course. The production had fallen to 80 GPM so we contacted a well drilling company to look into the reason why it had fallen. The company came out and pulled the well pump and motor and inserted a camera into the well. They found the well to be in a better than average condition. The pump on the other hand had quite a few holes and the impellers were worn down badly. They also found that the pipe had a few holes and that the airline used to test the water depth had been cut. Treasurer Richey made a motion to authorized the General Manger to have the well repaired. This would include replacement of the pump, motor, piping, and airline with the price not to exceed \$40,000. Director White seconded the motion and all approved.
 - (b) **Discussion and possible action concerning Customer billing adjustment:** None
5. Old Business:

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

 - (a) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage:** Discussion was had and a decision was made to remove this item from the agenda going forward.

- (b) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** None
- (c) Update on fixed base meter reading system upgrades: General Manager Young updated the Directors on the fixed based system. He told the Directors that we are getting the final stages and should have everything working and running by the end of September.
- (d) Discussion and update on the waterline replacement Project #2: General manager Young updated the Directors telling them that a pre-construction meeting was held on August 3rd and all entities were present except UCIC who does line markings for Dial 811. He informed the Directors that construction is scheduled to begin the first or second week in October. This is pending pipe being received from the manufacturer.

6. Committee reports:

- (a) Human Resources (HR) Committee:
- (b) Budget and Rates Committee:
- (c) Long-range Planning and Conservation Committee:

7. Reports:

- (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General manager Young discussed the service line breaks and damage being done to the roads. He stated that we are doing our best not to damage the roads but sometimes the main line is under the road way and we must be able to get to the line to make repairs. He stated that we had a lightning strike at the dam station over the previous weekend. The damage was minimized with our VFD electronics protecting the well and pump motors. We are in the process of interviewing for our part time receptionist position and look to fill it soon.
- (b) **Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.):** None
- (c) **Recent activities of the North Texas Groundwater Conservation District:** None

8. **Review and accept monthly financial report(s) and approve payment of bills:** Director White made a motion to accept the financial reports and approve the payment of bills. The motion was seconded by Director Dressel and all approved.

9. **Discussion on future agenda items:** Audit

10. Adjourn: Vice President Bergbower adjourned the meeting at 10:53 a.m.

By: *Ronny P. Young*
 Ronny P. Young, Deputy Secretary