

LAKE KIOWA SPECIAL UTILITY DISTRICT
133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, December 18, 2013

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

MINUTES

1. Call to Order and Declaration of Quorum: President Maxwell called the meeting to order at 9:04 am.
2. Review and approval of minutes: November 13, 2013 Regular board meeting: Vice President Jack Thies made a motion to accept the minutes as published. Director Bill White seconded the motion and all were in favor.
3. Public Comment. (Speakers limited to 5 minutes each): There were no comments.
4. New Business:
 - (a) Consideration and possible action regarding approval of contract for Financial Advisory Services with Specialized Public Finance Inc: No action.
 - (b) Consideration and possible action regarding approval of HR Committee recommendation for Salary and wage adjustments and/or bonuses: A motion was made Vice President Jack Thies and seconded by Director Bill White to enter executive session pursuant to Section 551.074 of the Texas Open Meeting Act to discuss personnel matters at 9:09 am and all approved. A motion to enter back into regular session was made by Vice President Jack Thies and seconded by Director Bill White and all approved. Director Bill White made a motion to accept the HR Committee's recommendations concerning the employee wage adjustments and bonuses. Director Bill Richey seconded the motion and all approved
 - (c) Consideration and possible action regarding Resolution to congratulate Rodney Brown on 25 years of service to Lake Kiowa and Lake Kiowa SUD: Director Bill White made a motion to adopt the Resolution to congratulate LKSUD employee Rodney Brown on his completion of 25 years of service to Lake Kiowa and LKSUD. The motion was seconded by Vice President Jack Thies and all approved. General Manager Ronny Young then recognized Rodney and presented him with a gift card as a token of appreciation from the District and thanked him for all he has done for the District.
5. Committee reports:
 - (a) Human Resources (HR) Committee: None

- (b) Budget and Rates Committee: None
 - (c) Long-range Planning and Conservation Committee: None
6. Old Business:
- (a) Consideration and possible action regarding HR Committee recommendation concerning approval of Lake Kiowa Special Utility District Personnel Policies: No Action
 - (b) Consideration and possible action regarding approval of Statement of Qualifications for Engineering Services with CobbFendley: Director Bob Bergbower made a motion to approve the Statement of Qualifications presented and to use CobbFendley as our engineer for the future water project(s). Director Bill Richey seconded the motion and all were in favor.
 - (c) Consideration and possible action regarding approval to purchase 150,000 gallon ground storage tank form Superior Tank to replace tank at the Dam location: General Manager Young explained that he had been in contact with our engineer to request bids from approved tank installers. Manager Young sent emails or letters to four qualified installers and received only one bid. He stated that the tank was deteriorating quickly and he was told it would take three to four months to get a tank ordered and get installed. Director Bill White made a motion to contract with the lone bidder of Superior Tanks out of Houston Texas to remove the existing tank and purchase and construct a 150,000 gallon coated galvanized tank for the dam location at a cost not to exceed \$90,000. The contract should be brought back to the Board at the next meeting for final approval. Director Bob Bergbower seconded the motion and all approved.
7. General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District: Manager Young stated that we had a few problems during the recent ice storm that were handled in a timely manner. He also went over the current financial statements and reports. He stated that the North Texas Ground water Conservation District was unable to meet this month so there would not be a report.
8. Review and accept monthly financial report(s) and payment of bills: Director Bill White made a motion to accept the monthly report and approved the payment of bills. It was seconded by Director Bob Bergbower and all approved.
9. Future agenda items: Contract for 150,000 gallon tank, Personnel Polices
10. Adjourn: Vice President Jack Thies made the motion to adjourn the meeting, Director Bill White seconded and all were in favor.

By: *Ronny P. Young*
Ronny P. Young, Deputy Secretary