

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday March 11, 2015

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** President Maxwell called the meeting to order at 9:05 a.m. All Directors were present with the exception of Director Dressel. General Manager Young and District Attorney Wilson were also present. Drew Satterwhite representing Greater Texoma Utility Authority was also in attendance.
2. **Review and approval of minutes: February 11, 2014 regular board meeting:** Director Bergbower made a motion to accept the minutes as presented. Vice President Thies seconded the motion and all were in favor with the exception of Director White who abstained.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Discussion and possible action concerning 2015 Rate Plan Study:** General Manager Young presented the Directors with information from the current Rate Plan Study. He answered questions on many details of the study and what was included. No action was taken.
 - (b) **Discussion and possible action concerning water rate adjustments:** General Manager Young presented a possible set of rate adjustment for the board to look at. He stated that next month an agenda item will be placed to deal with an updated Rate Order that is being worked on by our legal counsel. This order will include rate adjustments.
 - (c) **Discussion and possible action regarding HR Committee recommendation for Management objectives:** President Maxwell discussed possible Management objectives that he and the HR Committee had proposed. Some discussion was held and request were made to include additional items and no other action was taken.
 - (d) **Discussion and possible action approving CobbFendley Engineering recommendation to approve a contract for Project #1 of the Line Replacement Program:** A motion was made by Director Bergbower to award the bid submitted by Fusion HDD of Whitesboro, Texas in the amount of \$1,400,615.80 with a condition that they must provide a fully funded performance bond as required within the 10 day notice of award. In the event that they are unable to provide the correct bonding and documentation the award will be given to the second highest

bidder Pittard Construction Co. of Allen Texas for and amount of \$1,737,681.50 pending their ability to provide a fully funded performance bond and documentation.

5. Old Business:

- (a) **Update on fixed base meter reading system upgrade(s):** Manager Young let the Directors know that the initial fifty Tesla RG3 meters have been installed and the remaining 250 meters are expected to be delivered in the next week or so. The software should be delivered and we should be starting the training very soon.
- (b) **Discussion and update on Waterline replacement / tank program:** General Manager Young told the Directors that a preconstruction meeting was held on Monday March 9th and everything is set for tank construction to begin. Approximate start date is first week in May and expected completion date is December 10th.

6. Committee reports:

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young gave a brief summary of the financial reports and the Ground Water District meeting.

8. **Review and accept monthly financial report(s) and approve payment of bills:** Director Bergbower made a motion to accept the monthly financial reports and approve the payment of bills. Secretary Anselmi seconded the motion and all were in favor.

9. **Discussion on future agenda items:** Management objectives, Rate Order, Meter Replacement, Tank and waterline replacement

10. **Adjourn:** Director White made a motion to adjourn and Director Bergbower seconded and all were in favor.

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary