

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday March 14, 2018

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order at 9:00 a.m. by Vice-President Bergbower. All directors were present with the exception of President Thies. General Manager Young was present as were residents Curtis Dietrich, Randy Shorman, and Rita Langley.
2. **Review and approval of minutes February 14, 2018 board meeting(s):** A motion was made by Director White to approve the minutes of the February 14, 2018 minutes. Treasurer Richey seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Discussion and possible action concerning Ordinance NO. 2018-002 Declaring two unopposed candidates for the office of Director in the General election ordered to be held on Saturday May 5, 2018, to be elected to said office effective as of May 5, 2018; adopting an order canceling the General Election; and providing for an effective date:** Director White made a motion to approve Ordinance NO. 2018-002 and the it was seconded by Director James. All approved.
 - (b) **Discussion and possible action concerning Customer billing adjustment(s):** None

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

- (a) **Discussion and possible action on recommendation for the General Manager concerning possibly entering in to a contact with Heartland Payment Systems to handle merchant credit card processing:** No action
- (b) **Discussion and possible action concerning possible HR Committee recommendations:** Director Dressel gave a report from the HR Committee and no action was needed.
- (c) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity to serve Lake Kiowa Property Owners Association acreage:** No Action
- (d) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** No Action

- (e) **Discussion and update on the waterline replacement Project #2:** General Manager Young updated the Directors on the current project. The contractor has started by discovering the existing cables and lines, doing the under-road bores for services and has started the boring from the driving range area toward the front entrance. He stated that safety is an issue and he would request more signage. Everything is going as planned.
5. Old Business:
- (a) **Discussion and possible action concerning possible updates to the Drought Contingency Plan:** It being completed and should be ready to put in place by the next meeting.
6. Committee reports:
- (a) **Human Resources (HR) Committee:** None further
 - (b) **Budget and Rates Committee:** None
 - (c) **Long-range Planning and Conservation Committee:** None
7. Reports:
- (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manager Young updated the board on a few items: He updated the board on the Chlorine leak that we experienced. Very little chlorine was lost, and we are replacing some equipment that was damaged by the chlorine. He was thankful for the ICVFD for getting to the scene and handling the situation in a very professional matter. The 500k Ground storage tank has been refinished and the water is being tested and when we receive our samples back it will be put back in service. We did not receive any major damage during the freezing rain. Most of the electronic equipment had to be reset because of the power being down longer than our battery back-ups lasted. Ronny stated that he is working on a contract amendment with AT&T mobility and is trying to ensure that they have better service before agreeing.
 - (b) **Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.):** None
 - (c) **Recent activities of the North Texas Groundwater Conservation District:** The NTGCD is continuing to develop our permanent rules. There is now a complete board as Cooke county appointed David Fluche and Collin County also appointed a new director.
8. **Review and accept monthly financial report(s) and approve payment of bills:** Director Dressel made a motion to accept the financial reports and approve the payment of bills. Director White seconded the motion and all approved.
9. **Discussion on future agenda items:** Election of new members, appointment of one Director, acknowledgment of outgoing Directors.
10. Adjourn: Meeting was adjourned at 9:55 a.m. by Vice-President Bergbower.

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary

