

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday September 13, 2017

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** President Thies called the meeting to order at 9:02 a.m. All directors were present with the exception of Director James. General Manager Ronny Young and Community Manager Charlie Foster were also present.
2. **Review and approval of minutes August 9, 2017 board meeting(s):** Director White made a motion to accept the minutes of August 9, 2017 and Vice President Bergbower seconded the motion. All approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Discussion and possible action concerning TCEQ monitoring violation for Jan., Feb., Mar. of 2017:** General Manager Young told the Directors that a second letter of violation was mailed on September 12, 2017. The violation noted was for not taking the required number of samples that TCEQ had required based on an incorrect population number. A separate letter had to be sent for the violations in each year.
 - (b) **Discussion and possible action concerning Customer billing adjustment(s):** None
5. Old Business:

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

 - (a) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage:** None
 - (b) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** None
 - (c) **Update on fixed base meter reading system upgrades:** General Manager told the Directors that the meter reading system installation is now complete and that we were able to bill for August usage using the new system.
 - (d) **Discussion and update on the waterline replacement Project #2:** None

6. Committee reports:
 - (a) **Human Resources (HR) Committee:** None
 - (b) **Budget and Rates Committee:** Meeting to be scheduled.
 - (c) **Long-range Planning and Conservation Committee:** None

7. Reports:
 - (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manager Young updated the director on current line breaks and recently refurbishment of our well that is dedicated for lake replacement. He also discussed the audit that is almost completed.

 - (b) Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.)

 - (c) **Recent activities of the North Texas Groundwater Conservation District:** None

8. Review and accept monthly financial report(s) and approve payment of bills: Vice President Bergbower made a motion to approve the payment of bills and accept the financial statements as presented. Director White seconded the motion and all approved.

9. Discussion on future agenda items: Quarterly Investment report, 2016/2017 Audit, TCDRS annual update.

10. Adjourn: President Thies adjourned the meeting at 9:30 a.m.

By: *Ronny P. Young*
Ronny P. Young, Deputy Secretary