

LAKE KIOWA SPECIAL UTILITY DISTRICT
133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday, October 9, 2013

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

MINUTES

1. Call to Order and Declaration of Quorum: President Jess Maxwell called the meeting to order at 9:02 a.m. All Directors were present except Treasurer Margaret Dressel. Staff members present: General Manager Ronny Young and Attorney James Wilson.
2. Review and approval of minutes: September 11, 2013 Regular board meeting: Vice President Jack Thies made a motion to approve the minutes as published, seconded by Director Bob Bergbower and all were in favor.
3. Public Comment. (Speakers limited to 5 minutes each): None
4. New Business:
 - (a) Consideration and possible action regarding approval of contract for Financial Advisory Services with Specialized Public Finance Inc: Vice President Jack Thies made a motion to table and it was seconded by Director Bergbower and all were in favor.
 - (b) Consideration and possible action regarding approval of 2012/2013 Annual Audit: Vice President Jack Thies made a motion to accept the 2013 Audit as prepared by the Accounting firm of Schalk & Smith CPAs., Director Bergbower seconded the motion and all were in favor.
 - (c) Consideration and possible action to approve cost of storage building and 520 gallon diesel tank to be located at well site #4: Ronny explained that he had not received the necessary bids and this item should be tabled for a future agenda. Director White made a motion to table this item and Vice President Thies seconded the motion and all were in favor.
 - (d) Consideration and possible action regarding request from customer(s) requesting billing adjustments: Vice President Jack Thies made a motion to not make any of the requested adjustments since they did not meet the criteria required in our Rate Order. Director Bill Richey seconded the motion and all were In favor.

5. Committee reports:

- (a) Human Resources (HR) Committee: Ronny reported that Gladys Gordon had retired effective September 30th. He also stated that he had posted on our website and on Facebook that we are accepting applications for a part time position in the office. The applications will be accepted through October 15th and he hopes to fill the position soon.
- (b) Budget and Rates Committee: None
- (c) Long-range Planning and Conservation Committee: None

6. Old Business:

- (a) Consideration and possible action regarding HR Committee recommendation concerning approval of Lake Kiowa Special Utility District Personnel Policies: Since the HR Committee has not had time to fully look at the Personnel Policies a motion to table was made by Director White and seconded by Director Bergbower, all were in favor.
- (b) Consideration and possible action to approve financing for engineering and construction on LKSUD Project #1: After some discussion a motion was made to increase the clean-up cost for the property around well site #4 to \$6500.00, by Director Bergbower and it was seconded by Director White, all were in favor.

7. General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District: General Manager Young went over the previous months financial statements and stated that the ones shown did not include adjusting entries from the audit report. He stated that we still are having many service line and main line breaks which are keeping the guys very busy. He also said that we have had some electrical maintenance work done at the Raymond Brown Station as well as the Dam well site. He said that the NTGCD had met on the previous day and that a Public Hearing was conducted to discuss changes to the Temporary Rules. Also discussed were payments of borrowed monies back to the three counties and explanation of GMA8 which we are a part.
8. Review and approval of monthly financial report(s) and payment of bills: Vice President Jack Thies made a motion to accept the financial statements as presented and also approve the payment of monthly bills. It was seconded by Director Bill Richey and all were in favor.
9. Future agenda items: President Maxwell stated that he intends to create an Ad hoc committee to handle Community Relations. Also all previously tabled items.
10. Adjourn: Motion to adjourn was made by Secretary Anselmi and it was seconded by Director White and all were in favor.

By: *Ronny P. Young*
Ronny P. Young, General Manager