

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday February 11, 2015
TIME: 9:00 a.m.
PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order at 9:03 a.m. by President Maxwell. All Directors were present with the exception of Director White. General Manager Young was present and Attorney Wilson arrived at 9:14 a.m.
2. **Review and approval of minutes: January 14, 2014 regular board meeting:** Motion was made by Vice President Thies to accept the minutes as published and Secretary Anselmi seconded the motion all were in favor. Directors Bergbower and Richey abstained.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. **New Business:**
 - (a) **Discussion and possible action concerning 2015 Rate Plan Study:** Manager Young reviewed with the Directors on what has been completed and the functionality of the Rate study that is almost completed. He informed the Directors that Mrs. Rubottom was scheduled to be here last week had to reschedule to week of the 16th. He expects to meet with her and finalize the study and also to meet with the Budget and Rates Committee. He expects that the Committee will have a recommendation at the March meeting.
 - (b) **Discussion and possible action concerning water rate adjustments:** Motion to table was made by Vice President Thies and seconded by Treasurer Dressel, and all were in favor.
 - (c) **Discussion and possible action recognizing Gary Vanbebber and Robert Wilson for their service to the District:** Manager Young asked employees Wilson and Vanbebber into the meeting and informed the Directors that Robert Wilson has been with the District for 15 years and Gary Vanbebber has been with the District for 10 years and that to congratulate them and to show appreciation for their service to the District they were given a certificate and a gift card. The Directors thanked them and applauded them for their service.
 - (d) **Discussion and possible action to approve Ordinance 2015-001 ordering a General Election on May 9, 2015:** Manager Young went over the Ordinance with the Directors and answered questions. Director Bergbower made a motion to adopt Ordinance 2015-001 ordering a General Election for May 9, 2015. Secretary Anselmi seconded and all approved.

5. Old Business:
 - (a) **Update on fixed base meter reading system upgrade(s):** Manager Young updated the Directors on the meter system upgrade. New meters are expected to be installed starting the week of the 16th. We will then receive additional meters and begin installing them as needed.
 - (b) **Discussion and update on Waterline replacement / tank program:** Manager Young told the Directors that bidding packages have been mailed out and are being delivered at this time. Bids are scheduled to be opened on March 3rd at our office at 2 p.m. The engineering firm will then go over the bids and make their recommendation at the March 11th meeting.
6. Committee reports:
 - (a) **Human Resources (HR) Committee:** None
 - (b) **Budget and Rates Committee:** Meeting to be scheduled with Rate Study analyst.
 - (c) **Long-range Planning and Conservation Committee:** None
7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young reported on activities for the month and then went over the financial statements with the Directors. There was not a NTGCD meeting for February. Vice President Thies made a motion to accept the report and Director Bergbower seconded and all were in favor.
8. **Review and accept monthly financial report(s) and approve payment of bills:** Vice President Thies made a motion to accept the financial statements and pay the bills.
9. **Discussion on future agenda items:** Rate Study, Setting Rates, Possible cancelling of election, Waterline bids.
10. **Adjourn:** Directors Bergbower made a motion to adjourn and Director Richey seconded and all were in favor.

By: *Ronny P. Young*
Ronny P. Young, Deputy Secretary