

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday April 13, 2016

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order at 9:01 a.m. by Vice President Bergbower. All were in attendance with the exception of President Thies and Director Richey. General Manager Young also attended.
2. **Review and approval of minutes March 9, 2016 monthly board meeting:** Secretary Cole made a motion to accept the March minutes as presented. Director White seconded the motion and all approved.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. **New Business:**
 - (a) **Discussion and possible action on Resolution No. 2016-002 resolving to appoint James W. Wilson and John Rapier of Gay, McCall, Isaacks & Roberts, P.C. to serve as our general legal counsel:** Director White made a motion to adopt Resolution No. 2016-002 to appoint legal counsel and Director James seconded the motion. All were in favor.
 - (b) **Discussion and possible action to receive the Request for proposals and select accounting firm for the 2016 annual audit:** General Manager Young discussed the RFP that was sent out requesting proposals from interested accounting firms for our 2016 annual audit. Treasurer Dressel expressed her feelings on what she thought the firm should be able to accomplish. Secretary Cole made a motion to enter in to an agreement with Evans, Pingleton and Howard to conduct our 2016 audit. Director White seconded the motion and all approved.
 - (c) **Discussion and possible action on Resolution No. 2016-003 accepting the Waterline project as complete:** General Manager Young discussed the waterline project and let the Directors know that all funds with the exception of an amount equal to what was billed by Cooke County Electric Cooperative and Nortex will be paid to Pittard Construction and the remaining funds will be distributed by GTUA when proof that all parties have agreed. Director James made a motion to accept Resolution No. 2016-003 Treasurer Dressel seconded the motion and all approved.
 - (d) **Discussion and possible action to cancel the May 11, 2016 scheduled meeting and call a special meeting for May 18, 2016:** Secretary Cole made a motion to cancel the regularly scheduled May 11, 2016 meeting and call a special meeting for May 18, 2016 to allow the Directors who were re-elected to be able to attend the meeting. Director James seconded the motion and all approved.

5. Old Business:

- (a) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage:** No action taken and to be continued next month.
- (b) **Discussion and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** No action taken and to be continued next month.
- (c) **Discussion and possible action concerning LKSUD office building maintenance and painting:** General Manager discussed the roof damage on the office building and stated that he had not found anyone to complete the exterior/interior of the office. Secretary Cole made a motion to table and it was seconded by Director White and all approved.
- (d) **Update on fixed base meter reading system upgrades:** General Manager Young said that he met with the installation manager earlier in the week and that they are scheduling crews to start the week of the 18th of April. Should be completed in 30 to 45 days.
- (e) **Discussion and update on the waterline replacement project 1b:** GTUA just received notice from the Texas Water Development Board that with a few minor changes the plan has been approved. We expect to put out bids in May and accept them by the first week in June.

6. Committee reports:

- (a) **Human Resources (HR) Committee:** Personnel Policies need to be changed to account for the board action on life insurance. Ronny will contact the Committee to meet and discuss.
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** Manager Young listed some of the leaks and repairs that have been made. He then went over the financial statement answering questions from the Directors. He stated that The NTGCD is working toward finishing the State mandated desired future conditions (DFC) of the aquifer and expect to have them turned in prior to the deadline in May.

8. **Review and accept monthly financial report(s) and approve payment of bills:** Director White made motion to accept the monthly financial statement and to pay the bills. Director James seconded and all were in favor.

9. **Discussion on future agenda items:** HR Committee recommendations and all continued items in old business.

10. Adjourn: Meeting was adjourned by Vice President Berbower at 10:04 a.m.

By: *Ronny P. Young*

Ronny P. Young, General Manager