

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## MINUTES OF MEETING OF BOARD OF DIRECTORS

DATE: Wednesday December 9, 2015

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

### Minutes

1. Call to Order and Declaration of Quorum: Meeting was called to order by President Thies at 9:00 a.m. all were present with the exception of Director White. Manager Young and attorney James Wilson were also present.
2. Review and approval of minutes: November 11, 2015 board meeting: Vice President Bergbower made a motion to approve the minutes as published and Director Richey seconded and all were in favor.
3. Public Comment. (Speakers limited to 5 minutes each): None
4. New Business:
  - (a) Discussion and possible action on accepting 2014/2015 annual audit report: Manager Young discussed the audit report in detail. He explained that the report showed that we had a loss during last fiscal year. He explained that some of the loss was caused by the determination to expense all of the Bond payments. We had previously only expensed the interest paid. After answering other questions Treasurer Dressel made a motion to accept the 2014/2015 audit and Director James seconded the motion and all approved.
  - (b) Discussion and possible action concerning approval of contract with Dedicated Controls LLC to construct and install a new SCAD panel and integrate to our existing SCAD system in the amount not to exceed \$10,500: Manager Young explained that this contract was to furnish and install the SCAD system for the new elevated tank to integrate it into our current system. Vice President Bergbower made a motion to approve the contract as proposed and Director Cole seconded the motion and all approved.
  - (c) Discussion and possible action concerning HR committee recommendation concerning employee salaries, wages, and holiday bonuses: President Thies offered the HR Committee recommendations concerning salary, wages, and holiday bonuses. Director Richey made a motion to accept the HR Committee recommendations for the hourly employees and the salary of the Operations foreman. Vice President Bergbower seconded the motion and all approved. Treasurer Dressel made a motion to also accept salary and bonus adjustments for the General Manager. Vice President Bergbower seconded and all were in favor.

5. Old Business:
- (a) Discussion and possible action concerning engaging engineering firm to acquire CCN to serve LKPOA acreage: Vice President Bergbower made a motion to allow the General Manager to engage an engineering firm to complete the work to amend our CCN to incorporate the 52 acres of property to south of our existing pump station and elevated tank. This is contingent on the sale of the property which is contingent on Cooke County changing the Subdivision rules that allow lots of one half acre to be built upon with the proper onsite wastewater systems at a cost not to exceed \$20,000. The motion was seconded by Director Richey and all approved.
  - (b) Consider and act upon adoption of Resolution No. 2015-003 dealing with rate adjustment to begin with the January 2016 usage period: Motion to table was made by Secretary Cole and seconded by Director James and all were in favor.
  - (c) Update on fixed base meter reading system upgrade(s): Manager Young updated the board on the number of meters installed and told them that the remaining meters have been ordered to be delivered and paid for in the next fiscal year.
6. Committee reports:
- (a) Human Resources (HR) Committee: None
  - (b) Budget and Rates Committee: None
  - (c) Long-range Planning and Conservation Committee: None
7. General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District: Manager Young presented the current financial statements and went over and answered questions. He stated that everything has been going well. The new elevated tank is filled and will be going online as soon as the SCAD system is connected.
8. Review and accept monthly financial report(s) and approve payment of bills: Treasurer Dressel made the motion to accept the financial reports and approve the payment of the bills. Director James seconded the motion and all approved.
9. Discussion on future agenda items: FSB loan, Rate Ordinance
10. Adjourn: Meeting was adjourned at 10:20 a.m. by President Thies.

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary