

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday February 14, 2018

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

Notice is hereby given that the Board of Directors of the Lake Kiowa Special Utility District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Thies at 9:00 a.m. All Directors were present along with General Manager Ronny Young.
2. **Review and approval of minutes January 10, 2018 board meeting(s):** Motion was made by Bill White to accept the January 10, 2018 minutes as amended. Treasurer Richey seconded the motion, and all approved with the exception of Director Dressel who abstained.
3. Public Comment. (Speakers limited to 5 minutes each): None
4. New Business:
 - (a) **Discussion and possible action concerning Resolution No. 2018-001 Resolution to Request for Proposals for Depository Services:** Secretary Cole made a motion to adopt Resolution No. 2018-001 to send out a RFP for Depository Services. Vice President Bergbower seconded and all approved.
 - (b) **Discussion and possible action on recommendations from the General Manager to enter into a contract with Heartland Payment Systems to handle our Merchant Processing:** Secretary Cole made a motion to table and Director James seconded the motion and all approved.
 - (c) **Discussion and possible action concerning HR Committee recommendations concerning TRWA Salary and Wage survey:** No action
 - (d) **Discussion and possible action concerning Customer billing adjustment(s):** No action

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

- (a) Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity to serve Lake Kiowa Property Owners Association acreage.

- (b) Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties.
 - (c) **Discussion and update on the waterline replacement Project #2:** Manager Young updated the board on actions that have been taken by the contractor's sub-contractor.
5. Old Business:
- (a) **Discussion and possible action concerning possible updates to the Drought Contingency Plan:** No action
6. Committee reports:
- (a) **Human Resources (HR) Committee:** Meeting scheduled for February 19, 2018
 - (b) **Budget and Rates Committee:** None
 - (c) **Long-range Planning and Conservation Committee:** None
7. Reports:
- (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manager Young updated the board on the system. The 500,000-gallon storage tank is being refurbished and should be back online within 10 days.
 - (b) **Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.):** None
 - (c) **Recent activities of the North Texas Groundwater Conservation District:** No meeting in February.
8. **Review and accept monthly financial report(s) and approve payment of bills:** Director White made a motion to accept the financial reports and approve the payment of the bills. Director Dressel seconded the motion and all approved.
9. **Discussion on future agenda items:** HR Committee, Payment system recommendation, Retiring Directors
10. **Adjourn:** President Thies adjourned the meeting at 9:50 a.m.

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary