

# LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South  
Lake Kiowa, Texas 76240-9539  
(940) 668-8391

## MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday January 14, 2015

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

### Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order at 9:02 a.m. by President Maxwell. All Directors were present with the exception of Directors Richey and Bergbower. Manager Young was also present.
2. **Review and approval of minutes: December 10, 2014 regular board, and the December 15, 2014 Special Called meetings:** Motion was made by Director White to accept the December 10, 2014 minutes with changes. The motion was seconded by Secretary Anselmi and all were in favor. Director White made a motion to accept the December 15, 2014 minutes as presented and Vice President Thies seconded the motion and all were in favor.
3. **Public Comment:** (Speakers limited to 5 minutes each): None
4. New Business:
  - (a) **Discussion and possible action concerning replacement of current non-working water meters:** General Manager Young informed the Directors on a meeting held the previous day with engineers from CobbFendly. They had been trying to find the correct procedure to bid the new meter system. They had attended a bid opening and had a discussion with a large city in the Metroplex. It was determined that they did not need a bidding process but they did send out a Request for Proposals (RFP). General Manager Young told the Directors that we have been having ongoing problems with our current meters with the transmitting of the readings. General Manager Young has done extensive research to find a meter that has a better useful life and transmitting properties. He made a recommendation to go with a meter from Tesla meters that is based in Longview Texas. These meters will allow us to retrofit some of the existing meters with new registers thus saving some funds. Manager Young said that we could start with a few meters to replace existing problem meters and then proceed to install meters through the next couple of years and installing the fixed base capabilities sometime in the future. A motion was made by Director White to proceed with the initial installation with a cost not to exceed \$50,000. Vice President Thies seconded the motion and all approved.
5. Old Business:

- (a) **Update on fixed base meter reading system bidding process:** No update was made as action was previously taken.
  - (b) **Discussion and update on Waterline replacement / tank program:** Manager Young informed the Directors on the time line of the new tank installation and updated the Directors on the process of the winter line replacement program. We are currently waiting on the Texas Water Development Board (TWDB) to give final approval to go out for bidding. This should happen in February and bids documents should be sent out in March. We are hopeful that the project will start during the summer timeframe.
6. Committee reports:
- (a) **Human Resources (HR) Committee:** No report
  - (b) **Budget and Rates Committee:** No report:
  - (c) **Long-range Planning and Conservation Committee:** No report
7. **General Manager’s report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young updated the board on some items of concern and what was being done to alleviate the problems. He then went over the financial reports and answered questions. There was no NTGCD meeting scheduled for January.
8. **Review and accept monthly financial report(s) and approve payment of bills:** Vice President Thies made a motion to accept the financial reports and approve the payment of the bills. Director White seconded the motion and all approved.
9. **Discussion on future agenda items:** Rate Study, Meter installations
10. **Adjourn:** Director White made a motion to adjourn the meeting at 9:50 a.m. Vice President Thies seconded the motion and all were in favor.

By: *Ronny P. Young*  
Ronny P. Young, General Manager  
Deputy Secretary