

LAKE KIOWA SPECIAL UTILITY DISTRICT  
133 KIOWA DRIVE SOUTH  
LAKE KIOWA, TEXAS 76240  
(940) 668-8391

**MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS**

DATE: July 11, 2012

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

1. Call to Order. *President Jess Maxwell called the meeting to order at 9:00 a.m. Staff members present: General Manager Ronny Young and Attorney James Wilson.*
2. Welcome and Recognition of Visitors. *There were no visitors in attendance.*
3. Public Comments (limit of 5 minutes per speaker). *None.*
4. Establish Quorum. *Board members present: Jess Maxwell, Jack Thies, John Anselmi, Bill White, Joan Dorsch. Board members absent: Joe Brockette, Margaret Dressel. President Maxwell determined a quorum of the board was present.*
5. Approval of minutes from previous meeting(s).  
*Jack Thies made a motion to approve the minutes of the March 21, 2012 board meeting, which was seconded by Bill White and passed unanimously.*  
*Bill White made a motion to approve the minutes of the May 23, 2012 board meeting, which was seconded by John Anselmi and passed unanimously.*  
*Jack Thies made a motion to approve the minutes of the June 23, 2012 board meeting, which was seconded by John Anselmi and passed unanimously.*
6. Election of LKSUD Board of Directors Officers. *No action taken.*
7. Consideration and possible action on Resolution of financial signatories. *Jack Thies made a motion to pass Resolution 2012-005 authorizing all members of the board and the general manager to sign financial documents for and on behalf of the district while also requiring two authorized signatures for each financial transaction. The motion was seconded by John Anselmi and passed unanimously.*
8. Consideration and possible action on appointment of Committee members. *No action taken.*
9. Consideration and possible action on Resolution to adopt 2012 Rate Order. *Board members and General Manager Ronny Young reviewed and discussed the proposed Rate Order with attorney James W. Wilson. Jack Thies made a motion to adopt Ordinance No. 2012-001 adopting a Rate Order to establish a schedule of rates, charges and rules for providing service effective July 1, 2012. The motion was seconded John Anselmi and adopted unanimously.*

10. Consideration and possible action on items concerning SUD formation. *No action taken.*
11. Consideration and possible action on TCEQ request for Standby Fee. *No action taken.*
12. Consideration and possible action on approval of the LKSUD 2012 Drought Plan. *No action taken because a drought contingency plan for the district was adopted as part of the Rate Order under Item 9 above.*
13. Consideration and possible action on additional funds for Utility Billing Software. *Manager Ronny Young briefed the board about the benefits and capabilities of Master Meter Systems' utility billing software. Bill White made a motion authorizing General Manager Ronny Young to obtain and implement utility billing software from Master Meter Systems at a cost not to exceed \$10,000. The motion was seconded by John Anselmi and passed unanimously.*
14. Consideration and possible action on acceptance of Joe Brockett Resignation. *President Jess Maxwell presented a letter from Joe Brockett stating his intent to resign as a board member to be closer to family in the DFW Metroplex. With regret and warm thanks for his years of service, Jack Thies made a motion to accept Director Joe Brockett's resignation from the board effective immediately. The motion was seconded by John Anselmi and passed unanimously.*
15. Consideration and possible action on replacement of Board of Director position. *The board discussed and considered several capable persons to serve the remainder of Joe Brockett's term as a board member. John Anselmi made a motion to appoint Bill Richey to the board to serve the remainder of Joe Brockett's term which expires May 2013. The motion was seconded by Bill White and passed unanimously.*
16. Update from NTGCD. *Ronny Young reported that he attended the July 10, 2012, meeting of the North Texas Groundwater Conservation District. The NTGCD continues to move forward on its hydrology study and the web site is being improved with additional information also available in hard copy. Revenue estimates for fiscal year were reduced by \$100,000 due to certain retail providers in Collin County choosing to use surface water supplies over groundwater.*
17. Discussion of any agenda items to be included in future meetings.
  - (a) *Election of officers.*
  - (b) *Create advisory committees to study and advise the board about budgets and rates, long range planning and conservation, and human resources; appoint committee members.*
  - (c) *Pass resolutions on matters related to special utility district formation topics including: establishing regular meeting times and dates; adopting a seal; establishing the fiscal year; adopting an ethics policy; and, adopting an investment policy and appointing an investment officer.*
18. Adjournment. *John Anselmi made a motion to adjourn at 11:10 a.m., seconded by Bill White, which carried unanimously. The next regular meeting will be held at 9:15*

*A.M. on August 8, 2012 following a Kiowa Homeowners Water Supply Corporation meeting scheduled for 9:00 A.M. on the same date.*

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Jack Thies, Acting Secretary