

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday June 14, 2017

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Thies at 9:01 a.m. All Directors were present with the exception of Director James. General Manager Young and Lake Kiowa Community Manager Charlie Foster were also present.
2. **Review and approval of minutes May 10, 2017 board meeting(s):** Director White made a motion to accept the minutes as presented and Director Dressel seconded the motion and all approved.
3. **Public Comment:** None
4. **New Business:**
 - (a) **Discussion and possible action concerning Resolution 2017-005 accepting CobbFendly Engineering's recommendation to award the bid proposal submitted by Wilson Contractor Services for LKSUD Project 1B and 2 in the amount of \$2,106,035.60:** Vice President Bergbower made a motion to accept the Resolution 2017-005 accepting the engineer's recommendation to award the LKSUD Project phase 1B and 2 to Wilson Contractor Services. Secretary Cole seconded the motion and all approved.
 - (b) **Discussion and possible action concerning approval of a letter of engagement with the CPA firm of Evans, Pingleton, and Howard, PLLC to provide our 2017 Fiscal year audit:** Director Richey made a motion to approve a letter of engagement with Evans, Pingleton, and Howard, PLLC to provide our 2017 audit. Director Dressel seconded the motion and all approved.
 - (c) **Discussion and possible action concerning Resolution 2017-002 to approve the LKSUD Investment Policy as required:** Director Cole made a motion to approve Resolution 2017-002 approving the LKSUD Investment policy. Director White seconded the motion and all approved.
 - (d) **Discussion and possible action concerning Customer billing adjustment:** Vice President Bergbower made a motion to make a leak adjustment for 526 Kiowa Dr. E. as requested by the owner. Director White seconded the motion and all approved.
 - (e) **Discussion and possible action concerning authorizing the General Manager to acquire information needed to determine the feasibility of completing the LKSUD water line replacement project in a timelier manner:** President Thies informed the Directors that he thought that we should consider the possibility of trying to complete the waterline project in a timelier manner. He instructed the General Manager to get whatever information needed

to prepare a feasibility study to determine what residential rates would need to be adjusted to complete the project, and report back to the board.

5. Old Business:

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

- (a) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage:** None
- (b) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** None
- (c) **Update on fixed base meter reading system upgrades:** General Manager Young gave an update on the final stages of implementation of the system.
- (d) **Discussion and update on the waterline replacement Project #2:** Discussed in New Business (a).

6. Committee reports:

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

7. Reports:

- (a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manger Young went over several items concerning the system and gave a good report on employee Robert Wilson who is recovering from a stroke. He also discussed items on the financial statements presented. Manager Young also went over the current TCDRS Retirement Plan.
- (b) **Investment Officer re: Quarterly Financial Report. (Apr., Jul., Oct., Jan.):** None
- (c) **Recent activities of the North Texas Groundwater Conservation District:** General Manager Young told the Directors that he accepted another term on the NTGCD board of Directors and that he would be installed as the President of the NTGCD Board at the July meeting. He also stated that work has begun on completion of the Districts permanent rules.

8. **Review and accept monthly financial report(s) and approve payment of bills:** Director White made a motion to accept the monthly financial reports and pay the bills. Director Dressel seconded the motion and all approved.

9. **Discussion on future agenda items:** 2017 Budget, item from New Business 4 (e), and old business items.

10. **Adjourn:** Meeting was adjourned a 10:05 a.m. by President Thies,

By: *Ronny P. Young*
Ronny P. Young, Deputy Secretary