

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR MEETING OF BOARD OF DIRECTORS

DATE: Wednesday September 14, 2016

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order by President Thies at 9 a.m. all Directors were present with the exception of Treasurer Richey, and Director James. General Manger Young was also present.
2. **Review and approval of minutes of August 10, 2016 board meeting(s):** Director White made a motion to accept the minutes as presented Director Dressel seconded the motion and all agreed.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Presentation of 2016 Audit by Kirk Evans of Evans, Pingleton, and Howard, PLLC:** No action to be continued at the next meeting.
 - (b) **Discussion and possible action to accept the 2016 Audit as presented:** Motion to table made by Secretary Cole and seconded by Vice-President Bergbower and approved.
 - (c) **Discussion and possible action regarding contract with CobbFendley for the engineering work for Waterline Project 2:** Director White made a motion to approve the contract with CobbFendley and authorize the General Manager to sign the contract. Director Dressel seconded the motion and all approved.
 - (d) **Discussion and possible action on Letter for collection Water Availability that LKPOA owes on lots that they own:** Motion to table was made by Director White and seconded by Secretary Cole and all approved.
 - (e) **Discussion and possible action on hiring additional employee for operations:** General Manager Young discussed the need for an additional employee for operations. A motion was made by Director White to allow the General Manger to hire someone on a part time basis until the first of next year at cost to not exceed \$20,000, and then he is to come back to the board if a need is there to create a full time position. It was seconded by Secretary Cole and all approved
 - (f) **Discussion and possible action on 2015 health insurance plan:** General Manger Young informed the Directors that he had received our renewal for next year and there was an 15% increase. It was discussed and a motion by Director White and seconded by Secretary Cole

was made to go forward with the insurance as provided and not make any changes. All approved.

5. Old Business:

Consent Agenda: *Directors should ask for any items that they wish discussed to be removed from this section.*

- (a) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage:** No action
- (b) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** No action
- (c) **Update on fixed base meter reading system upgrades:** Manager Young gave the Director an update of the installation process.
- (d) Discussion and update on the waterline replacement project 1b.

6. Committee reports:

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

7. Reports:

(a) **General Manager re: review of contractual matters; water system maintenance and status; status of capital improvement projects; rates and finances; customer relations; employee matters; special projects; equipment, materials, and vehicles; administrative matters; and, recommendations for water system improvements:** General Manager Young went over monthly financial statement and discussed the numerous leaks that have been taking place throughout the month. He also informed the Directors of a customer who had found a leak on his property and had it repaired. It was found that it had leaked throughout the month. The customer had request a small adjustment be made and Director White made a motion to make the adjustment Mr. Farr's bill for August and Vice President Bergbower seconded the motion an all approved.

(b) **Investment Officer re: Quarterly Financial Report:** None

(c) **Recent activities of the North Texas Groundwater Conservation District:**

8. **Review and accept monthly financial report(s) and approve payment of bills:** Vice President Bergbower made a motion to accept the financial statement s as presented and to pay the bills. Director White seconded the motion and all approved.

9. **Discussion on future agenda items:** Items A,B,and D from new business and item from the consent agenda.

10. **Adjourn:** Meeting was adjourned by President Thies at 10:14 a.m.

By: *Ronny P. Young*
Ronny P. Young, General Manager