

LAKE KIOWA SPECIAL UTILITY DISTRICT

133 Kiowa Drive South
Lake Kiowa, Texas 76240-9539
(940) 668-8391

MINUTES FOR SPECIAL CALLED MEETING OF BOARD OF DIRECTORS

DATE: Wednesday May 18, 2016

TIME: 9:00 a.m.

PLACE: 133 Kiowa Drive South, Lake Kiowa, Texas 76240

Minutes

1. **Call to Order and Declaration of Quorum:** Meeting was called to order at 9:00 a.m. with all director present along with General Manager Ronny Young.
2. **Review and approval of minutes: April 13, 2016 monthly board meeting:** Director White made a motion to accept the April 13, 2016 minutes as presented. Vice President Bergbower seconded the motion and all approved with the exception of Bill Richey who abstained.
3. **Public Comment. (Speakers limited to 5 minutes each):** None
4. New Business:
 - (a) **Administer Oath of Office, execute bonds, and take such actions needed to qualify Directors for office:** Office Manager Patty Fritz administered the Oath of Office to Directors Thies and Bergbower who were re-elected to the board since they were un-opposed for the May 7, election.
 - (b) **Discussion and possible action to adopt Resolution No. 2016-004 declaring that the Board of Directors have reviewed the investment policy and investment strategies regulating the Districts funds and providing for the appointment of one or more investment officers responsible for investing the District's funds in a manner consistent with said Investment Policy; and any changes to either the investment policies or investment strategies of the District are recorded in the attached Exhibit "A" as required by Section 2256.005, Texas Government Code:** Director White made a motion to accept Resolution No. 2016-004 dealing with the acceptance of the Investment Policy effective June 8, 2016. Director James seconded the motion and all approved.
 - (c) **Review of the Quarterly Rate study information spreadsheet:** General Manager Young went over the Quarterly Rate study explaining that it looked like rate increases could be lower than we originally expect in the future and still be able to accomplish the water line projects. He also stated that the spreadsheet is based on known information that could change at any time. Vice President Bergbower made a motion to accept the study as presented and Director White seconded the motion and all approved.
 - (d) **Discussion and possible action on request from a customer:** General Manager Young stated that he had taken care of the request and no action would need to be taken.

- (e) **Discussion and possible action to approve the destruction of previous years' ballots:** Secretary Cole made a motion to allow the staff to shred the previous years' ballots. Treasurer Dressel seconded the motion and all approved.

5. Old Business:

- (a) **Discussion and possible action to engage an engineering firm to provide surveying and other services required to amend the district's certificate of convenience and necessity in order to serve Lake Kiowa Property Owners Association acreage:** Director White made a motion to table as there has been no action. Director James seconded the motion and all approved.
- (b) **Update and possible action agreeing to participate in a Regional Water Study for the purpose of developing a plan to take, treat, and distribute water to water rights holders in Collin, Cooke, Denton, and Grayson counties:** General Manager Young updated the Directors on the conversation that he had with Drew Satterwhite with GTUA. No action is needed until an agreement is written and submitted for our approval.
- (c) **Discussion and possible action concerning LKSUD office building maintenance and painting:** General Manager Young stated that he has talked to someone about repairing our roof damage on the office and also has contacted two painting contractors but has not receive any quotes so no action was needed.
- (d) **Update on fixed base meter reading system upgrades:** General Manager Young told the Directors that we are awaiting the remaining meters to be shipped and they are scheduled to arrive next week and the installation is scheduled to begin on June 13, 2016.
- (e) **Discussion and update on the waterline replacement project 1b:** General Manager Young told the Directors that the bids went out on May 8th and they are to be opened on June 8th at 2 p.m. at our office.

6. Committee reports:

- (a) **Human Resources (HR) Committee:** None
- (b) **Budget and Rates Committee:** None
- (c) **Long-range Planning and Conservation Committee:** None

7. **General Manager's report re: review of financial documents; water system maintenance and status; status of various projects; and recommendations for improving the water system and customer relations; and recent activities of the North Texas Groundwater Conservation District:** General Manager Young went over the financial statements with the Directors and answered questions from the Directors.

8. **Review and accept monthly financial report(s) and approve payment of bills:** Secretary Cole made a motion to accept the financial reports and approve the payment of the bills. Treasurer Dressel seconded the motion and all approved.

9. **Discussion on future agenda items:** President Thies said the he would like all of the old business and Committee reports in the future to be included in a consent agenda item. General Manager Young stated that he would do that in future agendas.

10. **Adjourn:** Meeting was adjourned at 10:08 a.m. by President Thies.

By: *Ronny P. Young*

Ronny P. Young, Deputy Secretary